

**Click here to search classes at different campuses. Please be aware that not all classes are participating and this schedule is here to give you an idea of possible locations and class times you may be placed in.**

**[https://www.ccsf.edu/Schedule/Spring/NC/esl\\_courses\\_listed\\_by\\_campus.shtml](https://www.ccsf.edu/Schedule/Spring/NC/esl_courses_listed_by_campus.shtml)**

# Project SHINE Class Report

Campus Chinatown / Northbeach

Start Time 08:00

Campus Chinatown / Northbeach

Teacher Susan Fung

Project Shine Contact Me By

E-Mail

(111) 111-1111 sfung@ccsf.edu

Students Contact Me By

E-Mail

**Class ESLC 4032**

**Level Citiz 1-4 Start 08:00 End 10:30**

Class Room [get help](#)

**Coaches Needed**

<b>Monday</b>	No	<b>Thursday</b>	No	<b>Sunday</b>	No	<b>Maximum Coaches Per Day</b>	2
<b>Tuesday</b>	No	<b>Friday</b>	No			<b>Maximum Coaches Per Week</b>	2
<b>Wednesday</b>	No	<b>Saturday</b>	Yes			<b>Estimated Class Size</b>	20

**In My Class Coaches Usually:**

- Work with one or two students individually all semester.
- Work with small groups.
- Assist with the entire class, moving around helping individuals as needed.
- Work in a variety of modalities, depending on the need.

**In My Class Coaches Can Best Help By**

**In My Class I Don't Want Coaches To**

**Required Language Skills and or Qualifications**

**Preferred Language Skills and or Qualifications**

**Special Needs and or Class Considerations or Challenges**

# Project SHINE Class Report

Start Time 08:10

Campus Chinatown / Northbeach

Teacher Eddie Chin

Project Shine Contact Me By

E-Mail

111-111-1111 eychin.chin@gmail.com

Students Contact Me By

E-Mail

**Class ESLC 4032**

**Level 1-4**

**Start 08:10 End 10:20**

Class Room check

Coaches Needed

Monday	No	Thursday	No	Sunday	Yes	Maximum Coaches Per Day	2
Tuesday	No	Friday	No			Maximum Coaches Per Week	2
Wednesday	No	Saturday	No			Estimated Class Size	40

**In My Class Coaches Usually:**

- Work with citizenship questions only.
- Work with one or two students individually all semester.
- Work with several students, one after another in a given class.
- Work in a variety of modalities, depending on the need.

**In My Class Coaches Can Best Help By**

**In My Class I Don't Want Coaches To**

**Required Language Skills and or Qualifications**

**Preferred Language Skills and or Qualifications**

Chinese helpful

**Special Needs and or Class Considerations or Challenges**

# Project SHINE Class Report

**Campus** Chinatown / Northbeach

**Teacher** Elizabeth Porcella

**Project Shine Contact Me By**

**Phone or E-Mail**

(415)368-3376 ejporcella@hotmail.com

**Students Contact Me By**

**Phone or E-Mail**

**Class** ESLF 4347

**Level** 3-4

**Start** 08:10 **End** 10:20

**Class Room** 502

**Coaches Needed**

<b>Monday</b>	No	<b>Thursday</b>	No	<b>Sunday</b>	No	<b>Maximum Coaches Per Day</b>	2
<b>Tuesday</b>	No	<b>Friday</b>	No			<b>Maximum Coaches Per Week</b>	2
<b>Wednesday</b>	No	<b>Saturday</b>	Yes			<b>Estimated Class Size</b>	35

**In My Class Coaches Usually:**

Work with one or two students individually all semester.

Work with several students, one after another in a given class.

Assist with the entire class, moving around helping individuals as needed.

Work in a variety of modalities, depending on the need.

Might have a chance to develop and use their own materials.

Might have a chance to give a dictation or similar structured activity with the class.

--Work one-on-one with 'true Literacy' students-- those who don't recognize the alphabet and/or can't read any sight words

--Walk around the classroom and help students as needed by answering questions, checking comprehension and helping them complete tasks

--Directly support the teacher by addressing the whole class to explain a vocabulary item or a concept

--Greet and orient newly arriving students by showing them how to sign the PARS and giving them a welcome syllabus/handout

**In My Class Coaches Can Best Help By**

See above

**In My Class I Don't Want Coaches To**

--Sit down during entire class.

**Required Language Skills and or Qualifications**

Must be Cantonese and or Mandarin speakers

**Preferred Language Skills and or Qualifications**

Must be Cantonese and or Mandarin speakers

**Special Needs and or Class Considerations or Challenges**

# Project SHINE Class Report

Start Time 08:20

Campus Chinatown / Northbeach

Teacher Alison Datz

Project Shine Contact Me By

Phone or E-Mail

(415)290-6217 alisondatz@yahoo.com

Students Contact Me By

E-Mail

## Class Computers for ESL

Level 1-2

Start 08:20 End 10:00

Class Room 803

### Coaches Needed

Monday	Yes	Thursday	Yes	Sunday	No	Maximum Coaches Per Day	1
Tuesday	Yes	Friday	Yes			Maximum Coaches Per Week	5
Wednesday	Yes	Saturday	No			Estimated Class Size	35

Please use this email when assigned as a coach:

adatz@ccsf.edu

### In My Class Coaches Usually:

Work with one or two students individually all semester.

Work with several students, one after another in a given class.

Work with small groups.

Assist with the entire class, moving around helping individuals as needed.

Might have a chance to give a dictation or similar structured activity with the class.

Work in a variety of modalities, depending on the need.

walk around class, helping individuals or small groups

### In My Class Coaches Can Best Help By

stay in sync with teacher's schedule, supporting full class instruction by directing students' attention to teacher's lecture, and supporting individual study according to student need

### In My Class I Don't Want Coaches To

sit down

let one strong-willed student dominate their time

### Required Language Skills and or Qualifications

### Preferred Language Skills and or Qualifications

Cantonese/Mandarin

### Special Needs and or Class Considerations or Challenges

many senior students, so coaches need to be patient, explaining slowly and repeating.

# Project SHINE Class Report

Campus Chinatown / Northbeach

Teacher Lu Marla Dea

Project Shine Contact Me By

Phone

(415) 395-8621 Idea@ccsf.edu

Students Contact Me By

Phone

**Class ESLN 3100**

**Level 1**

**Start 08:20 End 10:00**

Class Room 604

## Coaches Needed

Monday	No	Thursday	Yes	Sunday	No	Maximum Coaches Per Day	1
Tuesday	No	Friday	No			Maximum Coaches Per Week	2
Wednesday	Yes	Saturday	No			Estimated Class Size	25

Flexible, though would really like a coach on Wednesday.

## In My Class Coaches Usually:

Work with one or two students individually all semester.

Work with several students, one after another in a given class.

Work with small groups.

Might have a chance to give a dictation or similar structured activity with the class.

Assist with the entire class, moving around helping individuals as needed.

Work in a variety of modalities, depending on the need.

Might have a chance to develop and use their own materials.

Help students on written work, assist teacher with posting student work and returning it to Ss, and role play conversation with the teacher.

## In My Class Coaches Can Best Help By

Circulating around to be available to students with questions, paying attention as the class moves through the lesson and be ready to assist as needed.

## In My Class I Don't Want Coaches To

Use their cell phones or study at the back of class. Be absent without notification.

## Required Language Skills and or Qualifications

Basic English, care for people and students

## Preferred Language Skills and or Qualifications

Cantonese, Mandarin, English

## Special Needs and or Class Considerations or Challenges

There may be a few students who could benefit from discreet extra help. They could have as-yet-unidentified needs.

# Project SHINE Class Report

Campus Chinatown / Northbeach

Teacher Patricia Hong

(415)613-1993 Phong@ccsf.edu

Project Shine Contact Me By

E-Mail

Students Contact Me By

E-Mail

**Class ESLC 3032**

**Level Beg 1-4 Start 08:20 End 10:20**

Class Room 603

**Coaches Needed**

<b>Monday</b>	No	<b>Thursday</b>	No	<b>Sunday</b>	Yes	Maximum Coaches Per Day	1
<b>Tuesday</b>	No	<b>Friday</b>	No			Maximum Coaches Per Week	1
<b>Wednesday</b>	No	<b>Saturday</b>	No			Estimated Class Size	60

**In My Class Coaches Usually:**

Work with one or two students individually all semester.

Work with one or two students individually all semester.

Work with citizenship questions only.

Work with citizenship questions only.

1) work with one student at a time

2) help students practice the 100 civics questions for the citizenship test

3) help students review the reading and writing vocabulary for the citizenship test

4) help students understand the contents in the N400 Application Form for Naturalization

**In My Class Coaches Can Best Help By**

1) being punctual

2) being patient with students of different learning abilities and language proficiency levels

**In My Class I Don't Want Coaches To**

I don't want coaches to share students' personal information in the N400 Form with any one else

**Required Language Skills and or Qualifications**

Bilingual preferred

**Preferred Language Skills and or Qualifications**

English and Chinese (Cantonese and/or Mandarin) preferred

**Special Needs and or Class Considerations or Challenges**

# Project SHINE Class Report

Start Time 10:00

Campus Chinatown / Northbeach

Teacher Yi Liang

Project Shine Contact Me By

E-Mail

(415) 452-5469 yliang@ccsf.edu

Students Contact Me By

E-Mail

**Class ESLC**

**Level Citiz**

**Start 10:00 End 07:00**

Class Room 301

Coaches Needed

Monday	No	Thursday	No	Sunday	No	Maximum Coaches Per Day	1
Tuesday	No	Friday	No			Maximum Coaches Per Week	1
Wednesday	Yes	Saturday	No			Estimated Class Size	5

In My Class Coaches Usually:

Work with small groups.  
Yes

In My Class Coaches Can Best Help By

In My Class I Don't Want Coaches To

Required Language Skills and or Qualifications

Preferred Language Skills and or Qualifications

Special Needs and or Class Considerations or Challenges



# Project SHINE Class Report

**Start Time** 10:10

**Campus** Chinatown / Northbeach

**Teacher** Patricia Hong

(415)613-1993 Phong@ccsf.edu

**Project Shine Contact Me By**

**E-Mail**

**Students Contact Me By**

**E-Mail**

**Class** ESLC 3032

**Level** Beg 1-4 **Start** 10:10 **End** 12:10

**Class Room** 603

**Coaches Needed**

<b>Monday</b>	No	<b>Thursday</b>	No	<b>Sunday</b>	Yes	<b>Maximum Coaches Per Day</b>	1
<b>Tuesday</b>	No	<b>Friday</b>	No			<b>Maximum Coaches Per Week</b>	1
<b>Wednesday</b>	No	<b>Saturday</b>	No			<b>Estimated Class Size</b>	60

**In My Class Coaches Usually:**

Work with citizenship questions only.

Work with citizenship questions only.

Work with one or two students individually all semester.

Work with one or two students individually all semester.

1) work with one student at a time

2) help students practice the 100 civics questions for the citizenship test

3) help students review the reading and writing vocabulary for the citizenship test

4) help students understand the contents in the N400 Application Form for Naturalization

**In My Class Coaches Can Best Help By**

1) being punctual

2) being patient with students of different learning abilities and language proficiency levels

**In My Class I Don't Want Coaches To**

I don't want coaches to share students' personal information in the N400 Form with any one else

**Required Language Skills and or Qualifications**

Bilingual preferred

**Preferred Language Skills and or Qualifications**

Bilingual in English and Chinese (Cantonese and/or Mandarin) preferred

**Special Needs and or Class Considerations or Challenges**

# Project SHINE Class Report

Start Time 10:20

Campus Chinatown / Northbeach

Teacher Jennifer Abel

Project Shine Contact Me By

E-Mail

415-395-8633 jabel@ccsf.edu

Students Contact Me By

E-Mail

**Class ESLN 3600**

**Level 6**

**Start 10:20 End 12:00**

Class Room 1105

**Coaches Needed**

Monday	No	Thursday	Yes	Sunday	No	Maximum Coaches Per Day	1
Tuesday	Yes	Friday	Yes			Maximum Coaches Per Week	1
Wednesday	Yes	Saturday	No			Estimated Class Size	30

**In My Class Coaches Usually:**

- Work with one or two students individually all semester.
- Work with several students, one after another in a given class.
- Work with small groups.
- Assist with the entire class, moving around helping individuals as needed.
- Work in a variety of modalities, depending on the need.
- Might have a chance to give a dictation or similar structured activity with the class.

**In My Class Coaches Can Best Help By**

**In My Class I Don't Want Coaches To**

**Required Language Skills and or Qualifications**

Cantonese

**Preferred Language Skills and or Qualifications**

Cantonese

**Special Needs and or Class Considerations or Challenges**

None

# Project SHINE Class Report

Campus Chinatown / Northbeach

Teacher Neela Chatterjee

Project Shine Contact Me By

E-Mail

415-828-8834 nchatter@ccsf.edu

Students Contact Me By

E-Mail

**Class ESLN 3100**

**Level 1 Beg**

**Start 10:20 End 12:00**

Class Room 501

Off Campus Address

808 Kearny St.

Coaches Needed

Monday	Yes	Thursday	Yes	Sunday	No	Maximum Coaches Per Day	1
Tuesday	Yes	Friday	Yes			Maximum Coaches Per Week	5
Wednesday	Yes	Saturday	No			Estimated Class Size	30

M-F

**In My Class Coaches Usually:**

Work with one or two students individually all semester.

Work with several students, one after another in a given class.

Work with small groups.

Work in a variety of modalities, depending on the need.

Assist with the entire class, moving around helping individuals as needed.  
circulate and help students with classwork, clarify questions, stay on assignment, locate information and help with pair, group, and whole class activities.

**In My Class Coaches Can Best Help By**

be patient, be open, and smile a lot.

**In My Class I Don't Want Coaches To**

be grumpy and rude.

**Required Language Skills and or Qualifications**

Credit ESL

Can speak English. Understands basic English grammar.

**Preferred Language Skills and or Qualifications**

Cantonese or Mandarin

**Special Needs and or Class Considerations or Challenges**

# Project SHINE Class Report

Campus Chinatown / Northbeach

Teacher Alison Datz

Project Shine Contact Me By

Phone or E-Mail

(415)290-6217 alisondatz@yahoo.com

Students Contact Me By

E-Mail

**Class ESLN 4400**

**Level 4**

**Start 10:20 End 12:00**

Class Room 801

## Coaches Needed

Monday	Yes	Thursday	Yes	Sunday	No	Maximum Coaches Per Day	2
Tuesday	Yes	Friday	Yes			Maximum Coaches Per Week	10
Wednesday	Yes	Saturday	No			Estimated Class Size	35

Please use this email when assigned as a coach:  
adatz@ccsf.edu

## In My Class Coaches Usually:

Assist with the entire class, moving around helping individuals as needed.

Work with small groups.

Work with several students, one after another in a given class.

Work with one or two students individually all semester.

Work in a variety of modalities, depending on the need.

Might have a chance to give a dictation or similar structured activity with the class.  
walk around class, helping individuals or small groups

## In My Class Coaches Can Best Help By

stay in sync with teacher's schedule, supporting full class instruction by directing students' attention to teacher's lecture, and supporting individual study according to student need

## In My Class I Don't Want Coaches To

sit down

let one strong-willed student dominate their time

## Required Language Skills and or Qualifications

## Preferred Language Skills and or Qualifications

Cantonese/Mandaring

## Special Needs and or Class Considerations or Challenges

# Project SHINE Class Report

Campus Chinatown / Northbeach

Teacher Lu Marla Dea

(415) 395-8621 Idea@ccsf.edu

Project Shine Contact Me By

Phone

Students Contact Me By

Phone

**Class ESLN 3200**

**Level Lev 2 S Start 10:20 End 12:00**

Class Room 604

## Coaches Needed

Monday	No	Thursday	Yes	Sunday	No	Maximum Coaches Per Day	1
Tuesday	Yes	Friday	No			Maximum Coaches Per Week	1
Wednesday	No	Saturday	No			Estimated Class Size	45

Some flexibility on schedule

## In My Class Coaches Usually:

Might have a chance to develop and use their own materials.

Work in a variety of modalities, depending on the need.

Assist with the entire class, moving around helping individuals as needed.

Might have a chance to give a dictation or similar structured activity with the class.

Work with small groups.

Work with several students, one after another in a given class.

Work with one or two students individually all semester.

Help students on written work, assist teacher with posting student work and returning it to Ss, and role play conversation with the teacher.

## In My Class Coaches Can Best Help By

Circulating around to be available to students with questions, paying attention as the class moves through the lesson and be ready to assist as needed.

## In My Class I Don't Want Coaches To

Use their cell phones or study at the back of class. Be absent without notification.

## Required Language Skills and or Qualifications

Basic English, care for people and students

## Preferred Language Skills and or Qualifications

Cantonese, Mandarin, Amharic, English

## Special Needs and or Class Considerations or Challenges

There may be a few Ss who could benefit from discreet extra help. They could have as-yet-unidentified needs.

# Project SHINE Class Report

Campus Chinatown / Northbeach

Teacher Kathryn Frei

415-395-8600 kfrei@ccsf.edu

Project Shine Contact Me By

Phone or E-Mail

Students Contact Me By

Phone or E-Mail

**Class Citiz**

**Level 1-4+**

**Start 10:20 End 12:00**

Class Room 505

Coaches Needed

Monday	No	Thursday	Yes	Sunday	No	Maximum Coaches Per Day	2
Tuesday	Yes	Friday	Yes			Maximum Coaches Per Week	6
Wednesday	No	Saturday	No			Estimated Class Size	25

Any or none of these days is fine!

**In My Class Coaches Usually:**

Work with one or two students individually all semester.

Work with several students, one after another in a given class.

Work with small groups.

Assist with the entire class, moving around helping individuals as needed.

Work in a variety of modalities, depending on the need.

Might have a chance to develop and use their own materials.

Might have a chance to give a dictation or similar structured activity with the class.

Help students one-on-one and in small groups. I also welcome coaches to help in front of the class, if they are comfortable, modeling a dialogue or showing how to do an activity. If coaches have ideas they want to try, or if they notice something students are struggling with or would like more practice with, coaches let me know so we can do our best to help the students learn.

**In My Class Coaches Can Best Help By**

Gently and kindly helping students. Being friendly, smiling, and supportive. Helping the students feel comfortable and safe and helping them learn in a fun way. Coaches can give out papers to students who were absent, welcome new students and put their names on the attendance sheet, take extra time to help a struggling student, give extra practice to a faster student, etc.

**In My Class I Don't Want Coaches To**

Please do not speak in Chinese to the whole class unless we have already tried in English and gestures. Then, if I ask you to use Chinese after that, to check and make sure students understand, that's great. Please do not give instructions to the class unless I have asked you to. Also, please do not be bossy to the students!

**Required Language Skills and or Qualifications**

Kind, patient, friendly, helpful.

**Preferred Language Skills and or Qualifications**

Chinese is helpful but not required. Experience with or interest in the Citizenship test is also helpful but not required.

**Special Needs and or Class Considerations or Challenges**

Interviewing students one-on-one so they can practice their interviews is very helpful. I (and others) can help the coaches get ready to do this. Helping out in the class in general is also fine, but students are most interested in the interview practice.

# Project SHINE Class Report

Campus Chinatown / Northbeach

Teacher Barbara Karl Knox Graham

Project Shine Contact Me By

E-Mail

111-111-1111 kgraham@ccsf.edu

Students Contact Me By

E-Mail

**Class ESLN 3300**

**Level 3**

**Start 10:20 End 12:10**

Class Room 1405

**Coaches Needed**

<b>Monday</b>	Yes	<b>Thursday</b>	Yes	<b>Sunday</b>	No	Maximum Coaches Per Day	1
<b>Tuesday</b>	Yes	<b>Friday</b>	Yes			Maximum Coaches Per Week	1
<b>Wednesday</b>	Yes	<b>Saturday</b>	No			Estimated Class Size	40

**In My Class Coaches Usually:**

- Work with one or two students individually all semester.
- Work with several students, one after another in a given class.
- Work with small groups.
- Assist with the entire class, moving around helping individuals as needed.
- Work in a variety of modalities, depending on the need.
- Might have a chance to develop and use their own materials.

**In My Class Coaches Can Best Help By**

**In My Class I Don't Want Coaches To**

**Required Language Skills and or Qualifications**

**Preferred Language Skills and or Qualifications**

**Special Needs and or Class Considerations or Challenges**

# Project SHINE Class Report

Campus Chinatown / Northbeach

Teacher Debra Liu

(415) 391-8600 dliu@ccsf.edu

Project Shine Contact Me By

E-Mail

Students Contact Me By

E-Mail

**Class ESLN 3010**

**Level Literacy Start 10:20 End 12:00**

Class Room 1304

Coaches Needed

Monday	No	Thursday	Yes	Sunday	No	Maximum Coaches Per Day	1
Tuesday	Yes	Friday	Yes			Maximum Coaches Per Week	3
Wednesday	Yes	Saturday	No			Estimated Class Size	40

**In My Class Coaches Usually:**

Work with small groups.

Assist with the entire class, moving around helping individuals as needed.

Work in a variety of modalities, depending on the need.

Might have a chance to give a dictation or similar structured activity with the class.

1) Go around the room after I've given an assignment to see if they have any questions. 2) Using materials that I give, work with small groups of students who have the lowest level of ability to practice their listening, speaking, reading or writing skills. 3) Occasionally help me model conversations for students or give dictations for students to write.

Being able to speak Cantonese or Mandarin is helpful but not required.

**In My Class Coaches Can Best Help By**

Being very patient, supportive and friendly; helping the students become confident

**In My Class I Don't Want Coaches To**

Work ahead in the book on material that the class hasn't studied yet.

**Required Language Skills and or Qualifications**

N/A

**Preferred Language Skills and or Qualifications**

Cantonese or Mandarin is helpful but not required. Patience and supportive attitude is more important.

**Special Needs and or Class Considerations or Challenges**

There may be elderly students; coaches need to be very patient and supportive



# Project SHINE Class Report

Campus Chinatown / Northbeach

Teacher Denise Quinn

(415)786-8876 dquinn@ccsf.edu

Project Shine Contact Me By

Phone or E-Mail

Students Contact Me By

Phone or E-Mail

**Class ESLN 3150**

**Level Intensiv Start 10:20 End 12:00**

Class Room 1205

Coaches Needed

Monday Yes  
 Tuesday Yes  
 Wednesday Yes

Thursday Yes  
 Friday Yes  
 Saturday No

Sunday No

Kearny Street

Maximum Coaches Per Day 1  
 Maximum Coaches Per Week 5  
 Estimated Class Size 25

**In My Class Coaches Usually:**

Work with one or two students individually all semester.

Work with several students, one after another in a given class.

Work with small groups.

Assist with the entire class, moving around helping individuals as needed.

Work in a variety of modalities, depending on the need.

Might have a chance to develop and use their own materials.

Might have a chance to give a dictation or similar structured activity with the class.

Make sure students are on the correct page of work by circulating, encouraging students to use English, and engage with each other.

**In My Class Coaches Can Best Help By**

**In My Class I Don't Want Coaches To  
 speak Chinese**

**Required Language Skills and or Qualifications**

English

**Preferred Language Skills and or Qualifications**

English

**Special Needs and or Class Considerations or Challenges**

# Project SHINE Class Report

Campus Chinatown / Northbeach

Teacher Sonya Worthy

Project Shine Contact Me By

Phone or E-Mail

(415)810-4030 sworthy@ccsf.edu

Students Contact Me By

Phone or E-Mail

**Class ESLN 3200**

**Level 2**

**Start 10:20 End 12:00**

Class Room 702

**Coaches Needed**

<b>Monday</b>	Yes	<b>Thursday</b>	Yes	<b>Sunday</b>	No	Maximum Coaches Per Day	1
<b>Tuesday</b>	Yes	<b>Friday</b>	No			Maximum Coaches Per Week	5
<b>Wednesday</b>	Yes	<b>Saturday</b>	No			Estimated Class Size	40

**In My Class Coaches Usually:**

Might have a chance to give a dictation or similar structured activity with the class.

Might have a chance to give a dictation or similar structured activity with the class.

Work in a variety of modalities, depending on the need.

Work in a variety of modalities, depending on the need.

Might have a chance to develop and use their own materials.

Might have a chance to develop and use their own materials.

Work with several students, one after another in a given class.

Work with several students, one after another in a given class.

Assist with the entire class, moving around helping individuals as needed.

Assist with the entire class, moving around helping individuals as needed.

circulate around the classroom answering questions, and also spend time sitting with the students in the hallway either asking citizenship questions for the interview or in my level 2 class, helping students read.

**In My Class Coaches Can Best Help By**

see above

**In My Class I Don't Want Coaches To**

speak loudly to students while I'm presenting material to the whole class. If a student asks a question while I'm speaking, the volunteer can respond quietly, or ask the student to wait until I'm done talking. The SHINE volunteer will have plenty of time to help students during pair and group work.

**Required Language Skills and or Qualifications**

**Preferred Language Skills and or Qualifications**

Mandarin or Cantonese

**Special Needs and or Class Considerations or Challenges**

# Project SHINE Class Report

Start Time 10:40

Campus Chinatown / Northbeach

Teacher James Cham

Project Shine Contact Me By

E-Mail

(510) 708-6773 drjamescham@yahoo.com

Students Contact Me By

E-Mail

**Class ESLF 4127**

**Level 1 Conve Start 10:40 End 12:40**

Class Room 501

Coaches Needed

Monday	No	Thursday	No	Sunday	No	Maximum Coaches Per Day	1
Tuesday	No	Friday	No			Maximum Coaches Per Week	1
Wednesday	No	Saturday	Yes			Estimated Class Size	40

In My Class Coaches Usually:

Work with citizenship questions only.  
Ask students citizenship questions.

In My Class Coaches Can Best Help By

Do mock citizenship tests.

In My Class I Don't Want Coaches To

Be absent too many times.

Required Language Skills and or Qualifications

None

Preferred Language Skills and or Qualifications

English

Special Needs and or Class Considerations or Challenges

Have patience with lower English learners.

# Project SHINE Class Report

Campus Chinatown / Northbeach

Teacher Eddie Chin

Project Shine Contact Me By

E-Mail

111-111-1111 eychin.chin@gmail.com

Students Contact Me By

E-Mail

**Class ESLC 4032**

**Level 1-4**

**Start 10:40 End 12:50**

Class Room check

**Coaches Needed**

<b>Monday</b>	No	<b>Thursday</b>	No	<b>Sunday</b>	Yes	<b>Maximum Coaches Per Day</b>	2
<b>Tuesday</b>	No	<b>Friday</b>	No			<b>Maximum Coaches Per Week</b>	2
<b>Wednesday</b>	No	<b>Saturday</b>	No			<b>Estimated Class Size</b>	40

**In My Class Coaches Usually:**

- Work in a variety of modalities, depending on the need.
- Work with several students, one after another in a given class.
- Work with one or two students individually all semester.
- Work with citizenship questions only.

**In My Class Coaches Can Best Help By**

**In My Class I Don't Want Coaches To**

**Required Language Skills and or Qualifications**

**Preferred Language Skills and or Qualifications**

Chinese helpful

**Special Needs and or Class Considerations or Challenges**

# Project SHINE Class Report

Campus Chinatown / Northbeach

Teacher Ann Fontanella

Project Shine Contact Me By

E-Mail

(111)111-1111 afontane@ccsf.edu

Students Contact Me By

E-Mail

**Class ESLN**

**Level 3-4**

**Start 10:40 End 12:50**

Class Room 804

**Coaches Needed**

<b>Monday</b>	No	<b>Thursday</b>	No	<b>Sunday</b>	No	Maximum Coaches Per Day	1
<b>Tuesday</b>	No	<b>Friday</b>	No			Maximum Coaches Per Week	1
<b>Wednesday</b>	No	<b>Saturday</b>	Yes			Estimated Class Size	30

**In My Class Coaches Usually:**

Might have a chance to give a dictation or similar structured activity with the class.

Work with several students, one after another in a given class.

Work with small groups.

Assist with the entire class, moving around helping individuals as needed.

Work in a variety of modalities, depending on the need.

Might have a chance to develop and use their own materials.

**Other**

Work with different students

Model exercises and activities

Pass out/collect materials

Welcome/orient new students

Erase the board during/after class

Sit in different locations every week

Help with the computer/projector

Move around the room to monitor

Provide directions for activities

Assist with presentation skills

**In My Class Coaches Can Best Help By**

Taking the initiative

Being positive and enthusiastic

Showing respect and empathy

Coming to class ready/prepared

Being interested and engaged

Collaborating with the instructor

Using language points from lessons

Participate as a coach - not a student

**In My Class I Don't Want Coaches To**

Work with only certain students

Come to class late/unprepared

Act/speak unprofessionally

Forget their commitment to the class

**Required Language Skills and or Qualifications**

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# Project SHINE Class Report

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Preferred Language Skills and or Qualifications

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Special Needs and or Class Considerations or Challenges

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# Project SHINE Class Report

Campus Chinatown / Northbeach

Teacher Susan Fung

Project Shine Contact Me By

E-Mail

(111) 111-1111 sfung@ccsf.edu

Students Contact Me By

E-Mail

**Class ESLC 4032**

**Level Citiz 1-4 Start 10:40 End 13:00**

Class Room [get help](#)

**Coaches Needed**

<b>Monday</b>	No	<b>Thursday</b>	No	<b>Sunday</b>	No	Maximum Coaches Per Day	2
<b>Tuesday</b>	No	<b>Friday</b>	No			Maximum Coaches Per Week	2
<b>Wednesday</b>	No	<b>Saturday</b>	Yes			Estimated Class Size	94

**In My Class Coaches Usually:**

- Work with one or two students individually all semester.
- Assist with the entire class, moving around helping individuals as needed.
- Work with small groups.
- Work in a variety of modalities, depending on the need.

**In My Class Coaches Can Best Help By**

**In My Class I Don't Want Coaches To**

**Required Language Skills and or Qualifications**

**Preferred Language Skills and or Qualifications**

**Special Needs and or Class Considerations or Challenges**

# Project SHINE Class Report

Campus Chinatown / Northbeach

Teacher Madoka Kanai

(415)395-8600 mkanai@ccsf.edu

Project Shine Contact Me By

E-Mail

Students Contact Me By

Phone or E-Mail

**Class ESLF 4347**

**Level 3-4**

**Start 10:40 End 12:50**

Class Room 804

Coaches Needed

Monday	No	Thursday	No	Sunday	Yes	Maximum Coaches Per Day	2
Tuesday	No	Friday	No			Maximum Coaches Per Week	2
Wednesday	No	Saturday	No			Estimated Class Size	50

In My Class Coaches Usually:

Work in a variety of modalities, depending on the need.

Work in a variety of modalities, depending on the need.

Other

Other

help translate some instructions to Chinese for lower level students

In My Class Coaches Can Best Help By

assisting lower level students with instructions and understanding some vocabulary (ideally in Chinese).

monitoring group activities to make sure all students are participating.

Keeping attendance.

In My Class I Don't Want Coaches To

talk when I'm taking

Required Language Skills and or Qualifications

Preferred Language Skills and or Qualifications

Since almost all of my students are Chinese, I strongly prefer someone who can speak Chinese. It will greatly benefit the students.

If possible, I'd like to request Kevin and Sue who were both in ESLF4347 last semester.

Special Needs and or Class Considerations or Challenges



# Project SHINE Class Report

Campus Chinatown / Northbeach

Teacher Elizabeth Porcella

Project Shine Contact Me By

Phone or E-Mail

(415)368-3376 ejporcella@hotmail.com

Students Contact Me By

Phone or E-Mail

**Class ESLN 4015**

**Level Literacy Start 10:40 End 12:50**

Class Room 502

Coaches Needed

Monday	No	Thursday	No	Sunday	No	Maximum Coaches Per Day	2
Tuesday	No	Friday	No			Maximum Coaches Per Week	2
Wednesday	No	Saturday	Yes			Estimated Class Size	20

**In My Class Coaches Usually:**

Might have a chance to give a dictation or similar structured activity with the class.

Might have a chance to develop and use their own materials.

Work in a variety of modalities, depending on the need.

Assist with the entire class, moving around helping individuals as needed.

Work with several students, one after another in a given class.

Work with one or two students individually all semester.

--Work one-on-one with 'true Literacy' students-- those who don't recognize the alphabet and/or can't read any sight words

--Walk around the classroom and help students as needed by answering questions, checking comprehension and helping them complete tasks

--Directly support the teacher by addressing the whole class to explain a vocabulary item or a concept

--Greet and orient newly arriving students by showing them how to sign the PARS and giving them a welcome syllabus/handout

**In My Class Coaches Can Best Help By**

See above

**In My Class I Don't Want Coaches To**

--Sit down during entire class.

**Required Language Skills and or Qualifications**

Must speak Cantonese and or Mandarin

**Preferred Language Skills and or Qualifications**

Must speak Cantonese and or Mandarin

**Special Needs and or Class Considerations or Challenges**

# Project SHINE Class Report

**Start Time** 12:00

**Campus** Chinatown / Northbeach

**Teacher** Kathryn Frei

**Project Shine Contact Me By**

**Phone or E-Mail**

415-395-8600 kfrei@ccsf.edu

**Students Contact Me By**

**Phone or E-Mail**

**Class** ESLF 3129

**Level** 2

**Start** 12:00 **End** 13:10

**Class Room** 505

**Coaches Needed**

<b>Monday</b>	Yes	<b>Thursday</b>	No	<b>Sunday</b>	No	<b>Maximum Coaches Per Day</b>	2
<b>Tuesday</b>	No	<b>Friday</b>	Yes			<b>Maximum Coaches Per Week</b>	6
<b>Wednesday</b>	Yes	<b>Saturday</b>	No			<b>Estimated Class Size</b>	25

Any of these days (or none) is fine.

**In My Class Coaches Usually:**

Might have a chance to give a dictation or similar structured activity with the class.

Might have a chance to develop and use their own materials.

Work in a variety of modalities, depending on the need.

Assist with the entire class, moving around helping individuals as needed.

Work with small groups.

Work with several students, one after another in a given class.

Work with one or two students individually all semester.

Help students one-on-one and in small groups. I also welcome coaches to help in front of the class, if they are comfortable, modeling a dialogue or showing how to do an activity. If coaches have ideas they want to try, or if they notice something students are struggling with or would like more practice with, coaches let me know so we can do our best to help the students learn.

**In My Class Coaches Can Best Help By**

Gently and kindly helping students. Being friendly, smiling, and supportive. Helping the students feel comfortable and safe and helping them learn in a fun way. Coaches can give out papers to students who were absent, welcome new students and put their names on the attendance sheet, take extra time to help a struggling student, give extra practice to a faster student, etc.

**In My Class I Don't Want Coaches To**

Please do not speak in Chinese to the whole class unless we have already tried in English and gestures. Then, if I ask you to use Chinese after that, to check and make sure students understand, that's great. Please do not give instructions to the class unless I have asked you to. Also, please do not be bossy to the students!

**Required Language Skills and or Qualifications**

Kind, patient, gentle, supportive, friendly, encouraging

**Preferred Language Skills and or Qualifications**

Chinese is helpful but NOT required. This is a low-level writing class, and we do a lot of writing in class, so it's nice for coaches to walk around the class and help students as needed. We have had many coaches in the class at one time, and it has been fine/fun/helpful for the students. (It's also fine if there are no coaches available at this time!)

**Special Needs and or Class Considerations or Challenges**

We have some seniors who move slowly and could use some extra help. It would be nice for coaches to work with these seniors and help give them gentle, patient support and build their confidence!

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# Project SHINE Class Report

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# Project SHINE Class Report

Start Time 12:20

Campus Chinatown / Northbeach

Teacher Neela Chatterjee

Project Shine Contact Me By

E-Mail

415-828-8834 nchatter@ccsf.edu

Students Contact Me By

E-Mail

**Class ESLF 5345**

**Level 3 BegHi Start 12:20 End 13:10**

Class Room 501

Off Campus Address

808 Kearny St.

Coaches Needed

Monday	Yes	Thursday	Yes	Sunday	No	Maximum Coaches Per Day	1
Tuesday	Yes	Friday	Yes			Maximum Coaches Per Week	10
Wednesday	Yes	Saturday	No			Estimated Class Size	45

**In My Class Coaches Usually:**

Work with one or two students individually all semester.

Work in a variety of modalities, depending on the need.

Work with small groups.

Work with several students, one after another in a given class.

Assist with the entire class, moving around helping individuals as needed. circulate and help students with classwork, clarify questions, stay on assignment, locate information and help with pair, group, and whole class activities.

**In My Class Coaches Can Best Help By**

be patient, be open, and smile a lot.

**In My Class I Don't Want Coaches To**

be grumpy and rude.

**Required Language Skills and or Qualifications**

Some Cantonese and Mandarin would be extremely helpful but not necessary.

**Preferred Language Skills and or Qualifications**

English

This is a speaking/listening class.

Students need help with following directions and practicing speaking.

Student must have a good command of English speaking skills.

**Special Needs and or Class Considerations or Challenges**

# Project SHINE Class Report

Campus Chinatown / Northbeach

Teacher Sonya Worthy

Project Shine Contact Me By

Phone or E-Mail

(415)810-4030 sworthy@ccsf.edu

Students Contact Me By

Phone or E-Mail

**Class ESLC 3032**

**Level Citiz 1-4 Start 12:20 End 13:10**

Class Room 503

**Coaches Needed**

Monday	Yes	Thursday	Yes	Sunday	No	Maximum Coaches Per Day	1
Tuesday	Yes	Friday	No			Maximum Coaches Per Week	1
Wednesday	Yes	Saturday	No			Estimated Class Size	30

**In My Class Coaches Usually:**

Assist with the entire class, moving around helping individuals as needed.

Assist with the entire class, moving around helping individuals as needed.

Work with several students, one after another in a given class.

Work with several students, one after another in a given class.

Might have a chance to develop and use their own materials.

Might have a chance to develop and use their own materials.

Work in a variety of modalities, depending on the need.

Work in a variety of modalities, depending on the need.

Might have a chance to give a dictation or similar structured activity with the class.

Might have a chance to give a dictation or similar structured activity with the class.

circulate around the classroom answering questions, and also spend time sitting with the students in the hallway either asking citizenship questions for the interview or in my level 2 class, helping students read.

**In My Class Coaches Can Best Help By**

see above

**In My Class I Don't Want Coaches To**

speak loudly to students while I'm presenting material to the whole class. If a student asks a question while I'm speaking, the volunteer can respond quietly, or ask the student to wait until I'm done talking. The SHINE volunteer will have plenty of time to help students during pair and group work.

**Required Language Skills and or Qualifications**

**Preferred Language Skills and or Qualifications**

Mandarin or Cantonese

**Special Needs and or Class Considerations or Challenges**

# Project SHINE Class Report

Start Time 12:30

Campus Chinatown / Northbeach

Teacher Karen Chan

Project Shine Contact Me By

E-Mail

111-111-1111 ychan@ccsf.edu

Students Contact Me By

E-Mail

## Class ESLC

Level Citiz mu Start 12:30 End 14:30

Class Room Library 3rd fl

### Coaches Needed

Monday	Yes	Thursday	Yes	Sunday	No	Maximum Coaches Per Day	1
Tuesday	Yes	Friday	No			Maximum Coaches Per Week	4
Wednesday	Yes	Saturday	No			Estimated Class Size	10

### In My Class Coaches Usually:

Work with one or two students individually all semester.

Work with one or two students individually all semester.

Work with citizenship questions only.

Work with citizenship questions only.

Work with small groups.

Work with small groups.

### In My Class Coaches Can Best Help By

Helping students practice for the citizenship test

### In My Class I Don't Want Coaches To

### Required Language Skills and or Qualifications

Strong English skills (ESL 160/186 or higher)

### Preferred Language Skills and or Qualifications

Chinese helpful

### Special Needs and or Class Considerations or Challenges

Be able to work independently

# Project SHINE Class Report

**Start Time** 13:10

**Campus** Chinatown / Northbeach

**Teacher** Amy Loewen

**Project Shine Contact Me By**

**Phone or E-Mail**

415-568-5952 loewen.amy@gmail.com

**Students Contact Me By**

**Phone or E-Mail**

**Class** **ESLF 4127 (but changed due to Level 1-4)** **Start** 13:10 **End** 15:10

**Class Room** 503

**Coaches Needed**

<b>Monday</b>	No	<b>Thursday</b>	No	<b>Sunday</b>	Yes	<b>Maximum Coaches Per Day</b>	4
<b>Tuesday</b>	No	<b>Friday</b>	No			<b>Maximum Coaches Per Week</b>	4
<b>Wednesday</b>	No	<b>Saturday</b>	No			<b>Estimated Class Size</b>	40

**In My Class Coaches Usually:**

Work with small groups.

Assist with the entire class, moving around helping individuals as needed.

Work in a variety of modalities, depending on the need.

Might have a chance to develop and use their own materials.

Might have a chance to give a dictation or similar structured activity with the class.

**Other**

Sit at the front with me, moving through each activity of the lesson together.

This is a multi-level class of 40 students - level 1-2 mixed in with level 3-4. Really need help with this challenging situation.

**In My Class Coaches Can Best Help By**

Helping me brainstorm ways to best teach multi-level. Sometimes divide the class in 2 parts (higher and lower). Maybe the coach takes one part while I take the other part. At other times, we might pair students up so higher level s's can help the lower ones and I'll need help managing that too. Open to any other ideas the coach may have!

**In My Class I Don't Want Coaches To**

Sit at the back like a student. I'd love ideas on how to make this class be the best it can be, given the challenging situation.

**Required Language Skills and or Qualifications**

If no Mandarin or Cantonese, prefer coach with some teaching experience or outgoing personality/leadership aptitude, who is comfortable helping me divide this class and work with each section. If they have language skills but no teaching experience or are shy, they can help me by translating for the lower-level group.

**Preferred Language Skills and or Qualifications**

Mandarin and/or Cantonese and some teaching or leadership skills.

**Special Needs and or Class Considerations or Challenges**

# Project SHINE Class Report

Start Time 13:20

Campus Chinatown / Northbeach

Teacher Dominique Alary

Project Shine Contact Me By

E-Mail

(510)409-1095 dchapuis@ccsf.edu

Students Contact Me By

E-Mail

**Class ESLN 3010**

**Level Literacy Start 13:20 End 15:00**

Class Room 502

Coaches Needed

Monday	Yes	Thursday	Yes	Sunday	No
Tuesday	Yes	Friday	Yes		
Wednesday	Yes	Saturday	No		

808 Kearny Street

Maximum Coaches Per Day	2
Maximum Coaches Per Week	6
Estimated Class Size	30

no comment

**In My Class Coaches Usually:**

Assist with the entire class, moving around helping individuals as needed. help answer questions that the students have and translate from Chinese to English.

**In My Class Coaches Can Best Help By**

making sure students understand the lessons and going around the classroom and helping students.

**In My Class I Don't Want Coaches To**

**Required Language Skills and or Qualifications**

Cantonese and Mandarin would be great!

**Preferred Language Skills and or Qualifications**

Chinese and Spanish speakers

**Special Needs and or Class Considerations or Challenges**

slow learners, older adults



# Project SHINE Class Report

Campus Chinatown / Northbeach

Teacher Kathryn Frei

415-395-8600 kfrei@ccsf.edu

Project Shine Contact Me By

Phone or E-Mail

Students Contact Me By

Phone or E-Mail

**Class ESLN 3100**

**Level 1**

**Start 13:20 End 15:00**

Class Room 501

**Coaches Needed**

<b>Monday</b>	Yes	<b>Thursday</b>	Yes	<b>Sunday</b>	No	<b>Maximum Coaches Per Day</b>	2
<b>Tuesday</b>	Yes	<b>Friday</b>	Yes			<b>Maximum Coaches Per Week</b>	10
<b>Wednesday</b>	Yes	<b>Saturday</b>	No			<b>Estimated Class Size</b>	30

Any days or no days is fine!

**In My Class Coaches Usually:**

Work with one or two students individually all semester.

Work with several students, one after another in a given class.

Work with small groups.

Assist with the entire class, moving around helping individuals as needed.

Work in a variety of modalities, depending on the need.

Might have a chance to develop and use their own materials.

Might have a chance to give a dictation or similar structured activity with the class.

Help students one-on-one and in small groups. I also welcome coaches to help in front of the class, if they are comfortable, modeling a dialogue or showing how to do an activity. If coaches have ideas they want to try, or if they notice something students are struggling with or would like more practice with, coaches let me know so we can do our best to help the students learn.

**In My Class Coaches Can Best Help By**

Gently and kindly helping students. Being friendly, smiling, and supportive. Helping the students feel comfortable and safe and helping them learn in a fun way. Coaches can give out papers to students who were absent, welcome new students and put their names on the attendance sheet, take extra time to help a struggling student, give extra practice to a faster student, etc.

**In My Class I Don't Want Coaches To**

Please do not speak in Chinese to the whole class unless we have already tried in English and gestures. Then, if I ask you to use Chinese after that, to check and make sure students understand, that's great. Please do not give instructions to the class unless I have asked you to. Also, please do not be bossy to the students!

**Required Language Skills and or Qualifications**

Kind, patient, helpful, gentle, encouraging, friendly.

**Preferred Language Skills and or Qualifications**

Chinese is helpful but NOT required! Kindness and patience are more important.

**Special Needs and or Class Considerations or Challenges**

We have some seniors who could use extra attention and gentle, patient help.

# Project SHINE Class Report

Start Time 14:30

Campus Chinatown / Northbeach

Teacher Karen Chan

Project Shine Contact Me By

E-Mail

111-111-1111 ychan@ccsf.edu

Students Contact Me By

E-Mail

**Class ESLC**

**Level Multi**

**Start 14:30 End 16:30**

Class Room Library 3rd fl

**Coaches Needed**

Monday	Yes	Thursday	Yes	Sunday	No	Maximum Coaches Per Day	1
Tuesday	Yes	Friday	No			Maximum Coaches Per Week	4
Wednesday	Yes	Saturday	No			Estimated Class Size	10

**In My Class Coaches Usually:**

- Work with citizenship questions only.
- Work with citizenship questions only.
- Work with one or two students individually all semester.
- Work with one or two students individually all semester.
- Work with small groups.
- Work with small groups.

**In My Class Coaches Can Best Help By**

Helping students practice for the citizenship test

**In My Class I Don't Want Coaches To**

**Required Language Skills and or Qualifications**

Strong English skills (ESL 160/186 or higher)

**Preferred Language Skills and or Qualifications**

Chinese helpful

**Special Needs and or Class Considerations or Challenges**

Able to work independently

# Project SHINE Class Report

**Start Time** 15:20

**Campus** Chinatown / Northbeach

**Teacher** Marianne Rothe

(415) 395-8621 mrothe@ccsf.edu

**Project Shine Contact Me By**

**Phone or E-Mail**

**Students Contact Me By**

**E-Mail**

**Class** ESL 3010

**Level Literacy Start 15:20 End 17:10**

**Class Room** 801

**Coaches Needed**

<b>Monday</b>	No	<b>Thursday</b>	Yes	<b>Sunday</b>	No	<b>Maximum Coaches Per Day</b>	1
<b>Tuesday</b>	Yes	<b>Friday</b>	No			<b>Maximum Coaches Per Week</b>	2
<b>Wednesday</b>	No	<b>Saturday</b>	No			<b>Estimated Class Size</b>	15

Tuesdays and Thursdays worked very well last semester.

**In My Class Coaches Usually:**

Assist with the entire class, moving around helping individuals as needed.

Work in a variety of modalities, depending on the need.

- translate from English to Chinese

**In My Class Coaches Can Best Help By**

- working with the whole class and individual students as necessary

**In My Class I Don't Want Coaches To**

- not follow my instructions or cues

**Required Language Skills and or Qualifications**

Chinese/English is a must.

**Preferred Language Skills and or Qualifications**

Chinese/English is a must.

**Special Needs and or Class Considerations or Challenges**

Coach should be able to speak and write Chinese.

# Project SHINE Class Report

Start Time 18:30

Campus Chinatown / Northbeach

Teacher James Cham

Project Shine Contact Me By

E-Mail

(510) 708-6773 drjamescham@yahoo.com

Students Contact Me By

E-Mail

**Class ESLC Cit**

**Level 1-4 Mix Start 18:30 End 20:30**

Class Room 504

Coaches Needed

Monday	No	Thursday	Yes	Sunday	No	Maximum Coaches Per Day	1
Tuesday	Yes	Friday	No			Maximum Coaches Per Week	2
Wednesday	No	Saturday	No			Estimated Class Size	40

In My Class Coaches Usually:

Work with citizenship questions only.  
Ask students citizenship questions.

In My Class Coaches Can Best Help By

Do mock citizenship tests.

In My Class I Don't Want Coaches To

Be absent too many times.

Required Language Skills and or Qualifications

None

Preferred Language Skills and or Qualifications

English

Special Needs and or Class Considerations or Challenges

Have patience with lower English learners.

# Project SHINE Class Report

Campus Chinatown / Northbeach

Teacher Lea Gabay

(415) 691-5955 lgabay@ccsf.edu

Project Shine Contact Me By

Phone or E-Mail

Students Contact Me By

Phone or E-Mail

**Class ESLN 3200**

**Level 2**

**Start 18:30 End 20:30**

Class Room 411

**Coaches Needed**

<b>Monday</b>	Yes	<b>Thursday</b>	Yes	<b>Sunday</b>	No	Maximum Coaches Per Day	1
<b>Tuesday</b>	Yes	<b>Friday</b>	No			Maximum Coaches Per Week	2
<b>Wednesday</b>	Yes	<b>Saturday</b>	No			Estimated Class Size	30

**In My Class Coaches Usually:**

Work with one or two students individually all semester.

Work with several students, one after another in a given class.

Work with small groups.

Assist with the entire class, moving around helping individuals as needed.

Work in a variety of modalities, depending on the need.

Might have a chance to develop and use their own materials.

Might have a chance to give a dictation or similar structured activity with the class.  
work in small groups or individually with students.

They help me to model activities and they sometimes lead an activity.

**In My Class Coaches Can Best Help By**

offering to work with a student, model an activity, or even work individually with a student.

**In My Class I Don't Want Coaches To**

sit at the back and play with their phones. It's important for them to be attentive and available.

**Required Language Skills and or Qualifications**

**Preferred Language Skills and or Qualifications**

Chinese (Mandarin/Cantonese) speakers are welcome, but it is not mandatory.

**Special Needs and or Class Considerations or Challenges**

# Project SHINE Class Report

Campus Chinatown / Northbeach

Teacher Ken Lee

Project Shine Contact Me By

E-Mail

111-111-1111 ksklee@ccsf.edu

Students Contact Me By

E-Mail

**Class ESLV 4816**

**Level 3-6**

**Start 18:30 End 20:40**

Class Room 702

**Coaches Needed**

<b>Monday</b>	No	<b>Thursday</b>	No	<b>Sunday</b>	No	Maximum Coaches Per Day	1
<b>Tuesday</b>	No	<b>Friday</b>	No			Maximum Coaches Per Week	1
<b>Wednesday</b>	Yes	<b>Saturday</b>	No			Estimated Class Size	25

special request

**In My Class Coaches Usually:**

- Work with one or two students individually all semester.
- Work with several students, one after another in a given class.
- Work with small groups.
- Assist with the entire class, moving around helping individuals as needed.
- Work in a variety of modalities, depending on the need.

**In My Class Coaches Can Best Help By**

**In My Class I Don't Want Coaches To**

**Required Language Skills and or Qualifications**

**Preferred Language Skills and or Qualifications**

**Special Needs and or Class Considerations or Challenges**

# Project SHINE Class Report

Campus Civic Center

Start Time 10:10

Campus Civic Center

Teacher Audrey Wallace

Project Shine Contact Me By

E-Mail

415-561-1875 awallace@ccsf.edu

Students Contact Me By

E-Mail

## Class ESLN 3010

Level Literacy Start 10:10 End 12:00

Class Room 311

### Coaches Needed

Monday	Yes	Thursday	Yes	Sunday	No	Maximum Coaches Per Day	2
Tuesday	Yes	Friday	No			Maximum Coaches Per Week	8
Wednesday	Yes	Saturday	No			Estimated Class Size	20

### In My Class Coaches Usually:

Work with one or two students individually all semester.

Work with several students, one after another in a given class.

Work with small groups.

Assist with the entire class, moving around helping individuals as needed.

Walk

### In My Class Coaches Can Best Help By

Talk

### In My Class I Don't Want Coaches To

Make farting noises with their armpits.

### Required Language Skills and or Qualifications

### Preferred Language Skills and or Qualifications

Chinese or Vietnamese or Arabic speaker would be helpful.

### Special Needs and or Class Considerations or Challenges

# Project SHINE Class Report

Start Time 12:30

Campus Civic Center

Teacher Rachel Herman

(404) 918-0903 rherman@ccsf.edu

Project Shine Contact Me By

E-Mail

Students Contact Me By

E-Mail

**Class ESLC 3032**

**Level Citiz 1-9 Start 12:30 End 14:30**

Class Room 204

Coaches Needed

Monday	Yes	Thursday	No	Sunday	No	Maximum Coaches Per Day	2
Tuesday	Yes	Friday	No			Maximum Coaches Per Week	4
Wednesday	No	Saturday	No			Estimated Class Size	30

The class only meets 2 days a week.

**In My Class Coaches Usually:**

Work with small groups.

Assist with the entire class, moving around helping individuals as needed.

Work in a variety of modalities, depending on the need.

Might have a chance to give a dictation or similar structured activity with the class. circulate, providing help where needed.

**In My Class Coaches Can Best Help By**

being proactive and making sure students know what to do.

**In My Class I Don't Want Coaches To**

Wait for me to give them instructions.

**Required Language Skills and or Qualifications**

English

**Preferred Language Skills and or Qualifications**

A Vietnamese speaker would be awesome- we have a lot of Vietnamese women in this class. Not necessary though.

**Special Needs and or Class Considerations or Challenges**

This is a citizenship class, so it's a bit different than general ESL. Also, it welcomes all levels so that is a huge challenge. I need someone to help out, especially with the lower levels.



# Project SHINE Class Report

Campus Civic Center

Teacher Audrey Wallace

Project Shine Contact Me By

E-Mail

415-561-1875 awallace@ccsf.edu

Students Contact Me By

E-Mail

**Class ESLF 5125**

**Level 1-2 L/S Start 12:30 End 14:40**

Class Room 311

**Coaches Needed**

Monday	Yes	Thursday	No	Sunday	No	Maximum Coaches Per Day	1
Tuesday	Yes	Friday	No			Maximum Coaches Per Week	2
Wednesday	No	Saturday	No			Estimated Class Size	15

**In My Class Coaches Usually:**

Assist with the entire class, moving around helping individuals as needed.

Work with small groups.

Work with several students, one after another in a given class.

Work with one or two students individually all semester.

Walk

**In My Class Coaches Can Best Help By**

Talk

**In My Class I Don't Want Coaches To**

Make farting noises with their armpits.

**Required Language Skills and or Qualifications**

**Preferred Language Skills and or Qualifications**

A Chinese or Spanish speaker would be helpful. Someone friendly and personable.

**Special Needs and or Class Considerations or Challenges**

# Project SHINE Class Report

**Start Time** 17:10

**Campus** Civic Center

**Teacher** Marc Santamaria

**Project Shine Contact Me By**

**Phone or E-Mail**

(415) 336-7311 msantamariasf@ccsfu.edu

**Students Contact Me By**

**Phone or E-Mail**

**Class** ESLF 5345

**Level** 3/4

**Start** 17:10 **End** 18:30

**Class Room** 204

**Coaches Needed**

<b>Monday</b>	Yes	<b>Thursday</b>	Yes	<b>Sunday</b>	No	<b>Maximum Coaches Per Day</b>	1
<b>Tuesday</b>	Yes	<b>Friday</b>	No			<b>Maximum Coaches Per Week</b>	4
<b>Wednesday</b>	Yes	<b>Saturday</b>	No			<b>Estimated Class Size</b>	25

**In My Class Coaches Usually:**

Might have a chance to develop and use their own materials.

Work with small groups.

Assist with the entire class, moving around helping individuals as needed.

Work in a variety of modalities, depending on the need.  
help facilitate activities like mingles which I tend to do a lot of.

**In My Class Coaches Can Best Help By**

Assisting with activities and helping students that may not fully understand the activities we are doing.

**In My Class I Don't Want Coaches To**

be lazy.

**Required Language Skills and or Qualifications**

None

**Preferred Language Skills and or Qualifications**

None

**Special Needs and or Class Considerations or Challenges**

None

# Project SHINE Class Report

Start Time 18:30

Campus Civic Center

Teacher Diep Le

415-626-3437 dle@ccsf.edu

Project Shine Contact Me By

Phone or E-Mail

Students Contact Me By

Phone or E-Mail

**Class ESLN 3120**

**Level Lvl 1-2 Start 18:30 End 08:40**

Class Room 309

Coaches Needed

Monday	Yes	Thursday	No	Sunday	No	Maximum Coaches Per Day	2
Tuesday	Yes	Friday	No			Maximum Coaches Per Week	4
Wednesday	No	Saturday	No			Estimated Class Size	30

**In My Class Coaches Usually:**

Work with several students, one after another in a given class.

Work with small groups.

Assist with the entire class, moving around helping individuals as needed.

Work in a variety of modalities, depending on the need.

Might have a chance to develop and use their own materials.

Might have a chance to give a dictation or similar structured activity with the class.

help students with dialogues and understanding classwork, demonstrate dialogues with me, orient new students when they come in

**In My Class Coaches Can Best Help By**

Orienting new students and helping students with class and homework as well as dialogues

**In My Class I Don't Want Coaches To**

speak languages other than English on a regular basis. Sometimes it will make sense to do so, but not on a regular basis

**Required Language Skills and or Qualifications**

Decent English that's easy for different language groups to understand

**Preferred Language Skills and or Qualifications**

Fluent English

**Special Needs and or Class Considerations or Challenges**

My studnets are very low level, so someone really patient who has a lot of energy is good :)

# Project SHINE Class Report

Campus Civic Center

Teacher Marc Santamaria

Project Shine Contact Me By

Phone or E-Mail

(415) 336-7311 msantamariasf@ccsfu.edu

Students Contact Me By

Phone or E-Mail

**Class ESLN 3580**

**Level 5-8**

**Start 18:30 End 20:20**

Class Room 204

**Coaches Needed**

Monday	Yes	Thursday	Yes	Sunday	No	Maximum Coaches Per Day	1
Tuesday	Yes	Friday	No			Maximum Coaches Per Week	4
Wednesday	Yes	Saturday	No			Estimated Class Size	30

**In My Class Coaches Usually:**

- Work in a variety of modalities, depending on the need.
- Assist with the entire class, moving around helping individuals as needed.
- Work with small groups.
- Might have a chance to develop and use their own materials.
- help facilitate activities like mingles which I tend to do a lot of.

**In My Class Coaches Can Best Help By**

Assisting with activities and helping students that may not fully understand the activities we are doing.

**In My Class I Don't Want Coaches To**

be lazy.

**Required Language Skills and or Qualifications**

None

**Preferred Language Skills and or Qualifications**

None

**Special Needs and or Class Considerations or Challenges**

None

# Project SHINE Class Report

Campus                      Downtown

Start Time    10:00

Campus    Downtown

Teacher    Zue Acker

Project Shine Contact Me By

Phone or E-Mail

(415) 738-9213    zooacker@yahoo.com

Students Contact Me By

E-Mail

**Class ESLN 3700**

**Level 7**

**Start 10:00 End 11:40**

Class Room    624

Coaches Needed

<b>Monday</b>	Yes	<b>Thursday</b>	No	<b>Sunday</b>	No	<b>Maximum Coaches Per Day</b>	1
<b>Tuesday</b>	Yes	<b>Friday</b>	No			<b>Maximum Coaches Per Week</b>	2
<b>Wednesday</b>	No	<b>Saturday</b>	No			<b>Estimated Class Size</b>	20

80188 NCr MTWRF 10:00-11:50AM

**In My Class Coaches Usually:**

Work with several students, one after another in a given class.

Assist with the entire class, moving around helping individuals as needed.

Work with small groups.

Help the slower students with any problems. Talk to students one on one, or in small groups. Walk around the class and help students who need it. Hand out copies. Make copies. Run errands ( fill in and deliver roster to office etc)

**In My Class Coaches Can Best Help By**

Paying attention to what activity we are doing/ Speak slowly and clearly with students who need extra help/  
Come regularly/ do photocopying / generally help in the class

**In My Class I Don't Want Coaches To**

Speak while the teacher/ a student is speaking or we are doing open class work.

**Required Language Skills and or Qualifications**

Good English- Level 9 minimum

**Preferred Language Skills and or Qualifications**

Chinese - any

**Special Needs and or Class Considerations or Challenges**

none

# Project SHINE Class Report

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Campus Downtown

Teacher Ann Fontanella

Project Shine Contact Me By

E-Mail

(111)111-1111 afontane@ccsf.edu

Students Contact Me By

E-Mail

**Class ESLN****Level 9****Start 10:00 End 11:40**

Class Room 724

Coaches Needed

88 4Th Street

<b>Monday</b>	No	<b>Thursday</b>	Yes	<b>Sunday</b>	No	Maximum Coaches Per Day	1
<b>Tuesday</b>	Yes	<b>Friday</b>	Yes			Maximum Coaches Per Week	2
<b>Wednesday</b>	Yes	<b>Saturday</b>	No			Estimated Class Size	45

**In My Class Coaches Usually:**

Work with small groups.

Assist with the entire class, moving around helping individuals as needed.

Work in a variety of modalities, depending on the need.

Might have a chance to develop and use their own materials.

Might have a chance to give a dictation or similar structured activity with the class.

Other

Work with several students, one after another in a given class.

Work with different students

Model exercises and activities

Pass out/collect materials

Welcome/orient new students

Erase the board during/after class

Sit in different locations every week

Help with the computer/projector

Move around the room to monitor

Provide directions for activities

**In My Class Coaches Can Best Help By**

Taking the initiative

Being positive and enthusiastic

Showing respect and empathy

Coming to class ready/prepared

Being interested and engaged

Collaborating with the instructor

Using language points from lessons

Participate as a coach - not a student

**In My Class I Don't Want Coaches To**

Work with only certain students

Come to class late/unprepared

Act/speak unprofessionally

Forget their commitment to the class

**Required Language Skills and or Qualifications**

Native English speaker

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# Project SHINE Class Report

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Preferred Language Skills and or Qualifications

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Special Needs and or Class Considerations or Challenges

Wide diversity of ages, ethnicities, languages, educational backgrounds

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# Project SHINE Class Report

Campus Downtown

Teacher Naryman Mustafa

Project Shine Contact Me By

E-Mail

(415)910-2122 nmustafa@ccsf.edu

Students Contact Me By

Phone or E-Mail

**Class ESLA 3180**

**Level 6-9**

**Start 10:00 End 11:50**

Class Room 419

**Coaches Needed**

Monday	Yes	Thursday	No	Sunday	No	Maximum Coaches Per Day	1
Tuesday	Yes	Friday	No			Maximum Coaches Per Week	2
Wednesday	Yes	Saturday	No			Estimated Class Size	22

I might need them to come twice or once a week depending on what the students are assigned to do on those days.

I need someone who is flexible with their schedule.

**In My Class Coaches Usually:**

Work with several students, one after another in a given class.

Assist with the entire class, moving around helping individuals as needed.

Might have a chance to give a dictation or similar structured activity with the class.  
Move around and help with writing their drafts.

**In My Class Coaches Can Best Help By**

Reading students' essays and giving feedback.

**In My Class I Don't Want Coaches To**

**Required Language Skills and or Qualifications**

Native speaker of English or near native fluency in reading, writing, and speaking.

**Preferred Language Skills and or Qualifications**

Very good at grammar and writing.

**Special Needs and or Class Considerations or Challenges**

No



# Project SHINE Class Report

Campus Downtown

Teacher Roland Trego

(415) 267-6525 rtrego@ccsf.edu

Project Shine Contact Me By

E-Mail

Students Contact Me By

E-Mail

**Class ESL 3300**

**Level 3**

**Start 10:00 End 11:50**

Class Room 318

Off Campus Address

N/A

N/A

Coaches Needed

Monday No

Tuesday Yes

Wednesday Yes

Thursday Yes Sunday No

Friday Yes

Saturday No

Maximum Coaches Per Day 2

Maximum Coaches Per Week 6

Estimated Class Size 25

**In My Class Coaches Usually:**

Work with several students, one after another in a given class.

Work in a variety of modalities, depending on the need.  
circulate and answer questions or do pair work.

**In My Class Coaches Can Best Help By**

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**In My Class I Don't Want Coaches To**

unnecessarily use their native language.

**Required Language Skills and or Qualifications**

Good communication skills.

**Preferred Language Skills and or Qualifications**

Interest in working with ESL speakers.

**Special Needs and or Class Considerations or Challenges**

# Project SHINE Class Report

Start Time 12:00

Campus Downtown

Teacher Zue Acker

Project Shine Contact Me By

Phone or E-Mail

(415) 738-9213 zooacker@yahoo.com

Students Contact Me By

E-Mail

**Class ESLN 3140**

**Level 1-2**

**Start 12:00 End 13:40**

Class Room 618

Coaches Needed

Monday	Yes	Thursday	Yes	Sunday	No	Maximum Coaches Per Day	1
Tuesday	Yes	Friday	Yes			Maximum Coaches Per Week	5
Wednesday	Yes	Saturday	No			Estimated Class Size	20

In My Class Coaches Usually:

Work with small groups.

Assist with the entire class, moving around helping individuals as needed.

Work with several students, one after another in a given class.

Help the slower students with any problems. Talk to students one on one, or in small groups. Walk around the class and help students who need it. Hand out copies. Make copies. Run errands ( fill in and deliver roster to office etc)

In My Class Coaches Can Best Help By

Paying attention to what activity we are doing/ Speak slowly and clearly with students who need extra help/ Come regularly/ do photocopying / generally help in the class

In My Class I Don't Want Coaches To

Speak while the teacher/ a student is speaking or we are doing open class work.

Required Language Skills and or Qualifications

any

Preferred Language Skills and or Qualifications

Chinese

Special Needs and or Class Considerations or Challenges

none

# Project SHINE Class Report

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Campus Downtown

Teacher Ann Fontanella

Project Shine Contact Me By

E-Mail

(111)111-1111 afontane@ccsf.edu

Students Contact Me By

E-Mail

**Class ESLF****Level 7+****Start 12:00 End 13:00**

Class Room 724

**Coaches Needed**

<b>Monday</b>	Yes	<b>Thursday</b>	Yes	<b>Sunday</b>	No	Maximum Coaches Per Day	1
<b>Tuesday</b>	Yes	<b>Friday</b>	No			Maximum Coaches Per Week	1
<b>Wednesday</b>	Yes	<b>Saturday</b>	No			Estimated Class Size	40

The same coach can come twice a week if interested.

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**In My Class Coaches Usually:**

Might have a chance to give a dictation or similar structured activity with the class.

Might have a chance to develop and use their own materials.

Work in a variety of modalities, depending on the need.

Assist with the entire class, moving around helping individuals as needed.

Work with small groups.

Work with several students, one after another in a given class.

**Other**

Work with different students

Model exercises and activities

Pass out/collect materials

Welcome/orient new students

Erase the board during/after class

Sit in different locations every week

Help with the computer/projector

Move around the room to monitor

Provide directions for activities

Assist with presentation skills

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**In My Class Coaches Can Best Help By**

Taking the initiative

Being positive and enthusiastic

Showing respect and empathy

Coming to class ready/prepared

Being interested and engaged

Collaborating with the instructor

Using language points from lessons

Participate as a coach - not a student

---

**In My Class I Don't Want Coaches To**

Work with only certain students

Come to class late/unprepared

Act/speak unprofessionally

Forget their commitment to the class

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**Required Language Skills and or Qualifications**

Native English speaker

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# Project SHINE Class Report

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Preferred Language Skills and or Qualifications

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Special Needs and or Class Considerations or Challenges

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# Project SHINE Class Report

Campus Downtown

Teacher Roland Trego

(415) 267-6525 rtrego@ccsf.edu

Project Shine Contact Me By

E-Mail

Students Contact Me By

E-Mail

**Class ESLF 5345**

**Level 3/4**

**Start 12:00 End 13:10**

Class Room 319

Coaches Needed

Monday	No	Thursday	Yes	Sunday	No	Maximum Coaches Per Day	3
Tuesday	Yes	Friday	No			Maximum Coaches Per Week	9
Wednesday	Yes	Saturday	No			Estimated Class Size	35

In My Class Coaches Usually:

Work in a variety of modalities, depending on the need.

Work with several students, one after another in a given class.  
circulate and answer questions or do pair work.

In My Class Coaches Can Best Help By

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In My Class I Don't Want Coaches To

unnecessarily use their native language.

Required Language Skills and or Qualifications

Good pronunciation skills and grasp of basic grammar.

Preferred Language Skills and or Qualifications

Interest in working with ESL students.

Special Needs and or Class Considerations or Challenges

# Project SHINE Class Report

**Start Time** 16:30

**Campus** Downtown

**Teacher** Octavio Alvarez

**Project Shine Contact Me By**

**E-Mail**

(415) 267-6532 oalvarez@ccsf.edu

**Students Contact Me By**

**E-Mail**

**Class** ESLN 3140

**Level** 2-4

**Start** 16:30 **End** 18:30

**Class Room** 419

**Coaches Needed**

<b>Monday</b>	Yes	<b>Thursday</b>	Yes	<b>Sunday</b>	No	<b>Maximum Coaches Per Day</b>	4
<b>Tuesday</b>	Yes	<b>Friday</b>	No			<b>Maximum Coaches Per Week</b>	8
<b>Wednesday</b>	Yes	<b>Saturday</b>	No			<b>Estimated Class Size</b>	20

**In My Class Coaches Usually:**

Work in a variety of modalities, depending on the need.

Might have a chance to develop and use their own materials.

Work with several students, one after another in a given class.

Work with small groups.

Assist with the entire class, moving around helping individuals as needed.

Check student progress and help as needed.

In literacy class, coaches may be asked to help a student or a group of students for much of a particular class session.

**In My Class Coaches Can Best Help By**

helping as needed - giving clues (and scaffolding) before outright providing answers.

Answering student questions and being cognizant of instances of their own non-standard English use. Or asking when unsure.

**In My Class I Don't Want Coaches To**

sit around like another student or participate as though they were a student. Obviously, they know the answers to the questions I'm asking the class, but they should let students try to answer questions.

**Required Language Skills and or Qualifications**

N/A

**Preferred Language Skills and or Qualifications**

N/A

**Special Needs and or Class Considerations or Challenges**

N/A

# Project SHINE Class Report

Campus John Adams

Start Time 08:10

Campus John Adams

Teacher Sally Winn

Project Shine Contact Me By

E-Mail

415-753-0270 swinn@ccsf.edu

Students Contact Me By

E-Mail

**Class ESLN 3100**

**Level 1**

**Start 08:10 End 10:00**

Class Room 328

Off Campus Address

1860 Hayes St.

Coaches Needed

Monday	Yes	Thursday	Yes	Sunday	No	Maximum Coaches Per Day	1
Tuesday	Yes	Friday	Yes			Maximum Coaches Per Week	5
Wednesday	Yes	Saturday	No			Estimated Class Size	20

**In My Class Coaches Usually:**

Work with several students, one after another in a given class.

Work with small groups.

Assist with the entire class, moving around helping individuals as needed.

Work in a variety of modalities, depending on the need.

Might have a chance to give a dictation or similar structured activity with the class.  
help all the students, individually and in groups  
get specific instructions from me but have lots of changes to mix with students

**In My Class Coaches Can Best Help By**

smile and be friendly  
come to me with questions

**In My Class I Don't Want Coaches To**

use their phones to check mail, texts, etc.  
chew gum  
forget to SMILE

**Required Language Skills and or Qualifications**

a big smile!

**Preferred Language Skills and or Qualifications**

any or none is fine - class is sure to have Chinese/Vietnamese, Spanish students, but other languages too. If you have one of those, great! If not, no problem!

**Special Needs and or Class Considerations or Challenges**

patience! These are very low level students, all different ages and backgrounds

# Project SHINE Class Report

**Start Time** 10:10

**Campus** John Adams

**Teacher** Kevin Cross

(415) 533-5312 kpcross@comcast.net

**Project Shine Contact Me By**

**Phone or E-Mail**

**Students Contact Me By**

**Phone or E-Mail**

**Class** ESLN 3300

**Level** 3

**Start** 10:10 **End** 10:50

**Class Room** 323

**Coaches Needed**

<b>Monday</b>	Yes	<b>Thursday</b>	Yes	<b>Sunday</b>	No	<b>Maximum Coaches Per Day</b>	2
<b>Tuesday</b>	Yes	<b>Friday</b>	No			<b>Maximum Coaches Per Week</b>	3
<b>Wednesday</b>	Yes	<b>Saturday</b>	No			<b>Estimated Class Size</b>	25

Any day is fine

**In My Class Coaches Usually:**

Work with one or two students individually all semester.

Work with several students, one after another in a given class.

Work with small groups.

Assist with the entire class, moving around helping individuals as needed.

Work in a variety of modalities, depending on the need.

Might have a chance to develop and use their own materials.

Might have a chance to give a dictation or similar structured activity with the class.

**In My Class Coaches Can Best Help By**

**In My Class I Don't Want Coaches To**

**Required Language Skills and or Qualifications**

**Preferred Language Skills and or Qualifications**

Chinese, Vietnamese, Russian, Spanish (but not necessary at all)

**Special Needs and or Class Considerations or Challenges**



# Project SHINE Class Report

Campus John Adams

Teacher Daniel Halford

(415) 561-1952 dthalford@aol.com

Project Shine Contact Me By

Phone or E-Mail

Students Contact Me By

Phone or E-Mail

**Class ESLN 3500**

**Level 5**

**Start 10:10 End 12:00**

Class Room 320

## Coaches Needed

Monday	No	Thursday	Yes	Sunday	No	Maximum Coaches Per Day	1
Tuesday	Yes	Friday	No			Maximum Coaches Per Week	2
Wednesday	Yes	Saturday	No			Estimated Class Size	25

I need two coaches, one each on two of these 3 days, as available; Tuesday, Wednesday, Thursday. So either Tue/Wed, Tue/Thu or Wed/Thu, depending on coaches' availability. I don't want both on the same day.

Please note: Your system doesn't have our JAD class times. The class starts at 10:15 and ends at 11:55.

## In My Class Coaches Usually:

Assist with the entire class, moving around helping individuals as needed. assist students as they do pair work or group work. This involves listening to make sure that students are on task, and stepping in when necessary to correct grammar, vocabulary or pronunciation mistakes. Helping with pronunciation involves not only individual sounds but also stressing key words and using appropriate intonation. Sometimes a coach models a conversation with me, especially conversations written out in our textbook.

## In My Class Coaches Can Best Help By

encouraging the students; correcting their mistakes, especially pronunciation, gently but clearly; eliciting answers from students when possible (as opposed to handing them answers).

## In My Class I Don't Want Coaches To

speak the students' first language; allow any student to monopolize them; show impatience; eat, drink use a cell phone or do homework – or fail to show up!

## Required Language Skills and or Qualifications

This is about character, not language, but there's nowhere else to write it. They need to take this responsibility seriously, and put their hearts into it – even if they're doing it mainly/only to get extra credit.

## Preferred Language Skills and or Qualifications

It's great if they're able to explain grammar. But if they're native speakers with little conscious knowledge of grammar, they'll need to pay attention when I explain grammar to the students, so that when they work with the students individually, they can repeat what they heard me say!

I'm not interested in coaches' bilingual skills because in L. 5 the students need to be able to function in English.

## Special Needs and or Class Considerations or Challenges

There are lots of Chinese speakers and a number of Russian speakers and Spanish speakers. I'll ask the coaches to stay alert (with me) about separating speakers of the same L1 in pair work. I'll explain why to the coaches.

As usual, there's a lot of diversity in age, educational background and amount of English practice outside the classroom, so that although officially they are all level 5, in fact there's a wide variety of levels.

# Project SHINE Class Report

Campus John Adams

Teacher Paulina Mustazza

Project Shine Contact Me By

Phone or E-Mail

(415) 205-0430 pmustazza@gmail.com

Students Contact Me By

Phone

**Class ESLN 3199**

**Level 1**

**Start 10:10 End 11:50**

Class Room 318

**Coaches Needed**

Monday	Yes	Thursday	Yes	Sunday	No	Maximum Coaches Per Day	1
Tuesday	Yes	Friday	Yes			Maximum Coaches Per Week	5
Wednesday	Yes	Saturday	No			Estimated Class Size	25

I would be happy to have a coach on any or all of the above days!

**In My Class Coaches Usually:**

Work with one or two students individually all semester.

Work with several students, one after another in a given class.

Assist with the entire class, moving around helping individuals as needed.

Work in a variety of modalities, depending on the need.

Might have a chance to develop and use their own materials.  
work one-on-one with less skilled students.

**In My Class Coaches Can Best Help By**

being friendly and supportive. Translating into Chinese when necessary.

**In My Class I Don't Want Coaches To**

unfriendly, pushy, or lazy.

**Required Language Skills and or Qualifications**

Speaking fluency in Chinese

**Preferred Language Skills and or Qualifications**

Primarily Chinese. I have 4 Russian speakers, and 3 Vietnamese speakers.

**Special Needs and or Class Considerations or Challenges**

none

# Project SHINE Class Report

Campus John Adams

Teacher Sally Winn

Project Shine Contact Me By

E-Mail

415-753-0270 swinn@ccsf.edu

Students Contact Me By

E-Mail

**Class ESLN 3400****Level 4****Start 10:10 End 12:00**

Class Room 328

Off Campus Address

1860 Hayes St.

**Coaches Needed**

<b>Monday</b>	Yes	<b>Thursday</b>	Yes	<b>Sunday</b>	No	Maximum Coaches Per Day	2
<b>Tuesday</b>	Yes	<b>Friday</b>	Yes			Maximum Coaches Per Week	10
<b>Wednesday</b>	Yes	<b>Saturday</b>	No			Estimated Class Size	30

**In My Class Coaches Usually:**

Might have a chance to give a dictation or similar structured activity with the class.

Work in a variety of modalities, depending on the need.

Assist with the entire class, moving around helping individuals as needed.

Work with small groups.

Work with several students, one after another in a given class.

help all the students, individually and in groups

get specific instructions from me but have lots of changes to mix with students

**In My Class Coaches Can Best Help By**

smile and be friendly

come to me with questions

**In My Class I Don't Want Coaches To**

use their phones to check mail, texts, etc.

chew gum

forget to SMILE

**Required Language Skills and or Qualifications**

a big smile!

**Preferred Language Skills and or Qualifications**

any language is fine or English only

class will have Chinese/Vietnamese/Spanish students but others too. If you have one of those, great. If not, no problem!

**Special Needs and or Class Considerations or Challenges**

none

# Project SHINE Class Report

**Start Time** 10:20

**Campus** John Adams

**Teacher** Gretchen Owens

**Project Shine Contact Me By**

**Phone or E-Mail**

415-290-7717 gowens@ccsf.edu

**Students Contact Me By**

**Phone or E-Mail**

**Class** ESLN 3010

**Level Literacy Start 10:20 End 11:50**

**Class Room** 317

**Coaches Needed**

<b>Monday</b>	Yes	<b>Thursday</b>	Yes	<b>Sunday</b>	No	<b>Maximum Coaches Per Day</b>	2
<b>Tuesday</b>	Yes	<b>Friday</b>	Yes			<b>Maximum Coaches Per Week</b>	10
<b>Wednesday</b>	Yes	<b>Saturday</b>	No			<b>Estimated Class Size</b>	15

I especially would love to have help on Fridays.

**In My Class Coaches Usually:**

Work in a variety of modalities, depending on the need.

Might have a chance to give a dictation or similar structured activity with the class.

Ensure that students are on task. Work with a few particular students if needed. Model activities with me.

**In My Class Coaches Can Best Help By**

Being friendly and flexible! Also being patient because this is a Literacy class! The rest will take care of itself!

**In My Class I Don't Want Coaches To**

Teach the whole class.

**Required Language Skills and or Qualifications**

**Preferred Language Skills and or Qualifications**

Any language is helpful!!! Our campus has students from many different countries.

**Special Needs and or Class Considerations or Challenges**

# Project SHINE Class Report

Start Time 12:10

Campus John Adams

Teacher Kevin Cross

Project Shine Contact Me By

Phone or E-Mail

(415) 533-5312 kpcross@comcast.net

Students Contact Me By

Phone or E-Mail

**Class ESLF 5125**

**Level Lev 2**

**Start 12:10 End 13:20**

Class Room 323

**Coaches Needed**

Monday	Yes	Thursday	Yes	Sunday	No	Maximum Coaches Per Day	2
Tuesday	Yes	Friday	No			Maximum Coaches Per Week	3
Wednesday	Yes	Saturday	No			Estimated Class Size	15

**In My Class Coaches Usually:**

Might have a chance to give a dictation or similar structured activity with the class.

Might have a chance to develop and use their own materials.

Work in a variety of modalities, depending on the need.

Assist with the entire class, moving around helping individuals as needed.

Work with small groups.

Work with several students, one after another in a given class.

Work with one or two students individually all semester.

**In My Class Coaches Can Best Help By**

**In My Class I Don't Want Coaches To**

**Required Language Skills and or Qualifications**

**Preferred Language Skills and or Qualifications**

Chinese, Russian, Vietnamese, Portuguese, but not necessary at all

**Special Needs and or Class Considerations or Challenges**

# Project SHINE Class Report

Campus John Adams

Teacher Paulina Mustazza

(415) 205-0430 pmustazza@gmail.com

Project Shine Contact Me By

Phone or E-Mail

Students Contact Me By

Phone

**Class ESLF 5125**

**Level 1**

**Start 12:10 End 13:30**

Class Room 318

**Coaches Needed**

<b>Monday</b>	Yes	<b>Thursday</b>	Yes	<b>Sunday</b>	No	Maximum Coaches Per Day	1
<b>Tuesday</b>	Yes	<b>Friday</b>	No			Maximum Coaches Per Week	2
<b>Wednesday</b>	Yes	<b>Saturday</b>	No			Estimated Class Size	25

Happy to have a coach on any or all of these days.

**In My Class Coaches Usually:**

Might have a chance to develop and use their own materials.

Work in a variety of modalities, depending on the need.

Assist with the entire class, moving around helping individuals as needed.

Work with several students, one after another in a given class.

Work with one or two students individually all semester.  
work one-on-one with less skilled students.

**In My Class Coaches Can Best Help By**

being friendly and supportive. Translating into Chinese when necessary.

**In My Class I Don't Want Coaches To**

unfriendly, pushy, or lazy.

**Required Language Skills and or Qualifications**

Fluent in spoken Chinese

**Preferred Language Skills and or Qualifications**

Chinese

**Special Needs and or Class Considerations or Challenges**

None

# Project SHINE Class Report

Campus Mission

Start Time 08:30

Campus Mission

Teacher Lawrence Edwardson

Project Shine Contact Me By

Phone or E-Mail

415-328-5645 ledwards@ccsf.edu

Students Contact Me By

Phone or E-Mail

**Class ESLN 3300**

**Level 3**

**Start 08:30 End 10:10**

Class Room Room 367

Coaches Needed

Monday	Yes	Thursday	Yes	Sunday	No	Maximum Coaches Per Day	1
Tuesday	Yes	Friday	Yes			Maximum Coaches Per Week	5
Wednesday	Yes	Saturday	No			Estimated Class Size	30

On Fridays we are in Computer Room 469 from 8:30 AM - 9:20 AM and then we go to Room 367

**In My Class Coaches Usually:**

Might have a chance to give a dictation or similar structured activity with the class.

Might have a chance to develop and use their own materials.

Work with small groups.

Assist with the entire class, moving around helping individuals as needed.

Work in a variety of modalities, depending on the need.  
help students individually and the whole class

**In My Class Coaches Can Best Help By**

being proactive and helping where they see a need

**In My Class I Don't Want Coaches To**

speak to students at the same time I am speaking to the whole class.

**Required Language Skills and or Qualifications**

English

**Preferred Language Skills and or Qualifications**

Spanish or Chinese are helpful but not required.

**Special Needs and or Class Considerations or Challenges**

# Project SHINE Class Report

## Campus Mission

Teacher Tom Kennedy

415-641-6063 tkennedy@ccsf.edu

Project Shine Contact Me By

Phone or E-Mail

Students Contact Me By

Phone or E-Mail

## Class ESLN 3010

Level Literacy Start 08:30 End 10:10

Class Room 369

### Coaches Needed

Monday	Yes	Thursday	Yes	Sunday	No	Maximum Coaches Per Day	1
Tuesday	Yes	Friday	Yes			Maximum Coaches Per Week	5
Wednesday	Yes	Saturday	No			Estimated Class Size	15

### In My Class Coaches Usually:

Work with several students, one after another in a given class.

Work with small groups.

Assist with the entire class, moving around helping individuals as needed.

Work in a variety of modalities, depending on the need.

Might have a chance to develop and use their own materials.

Might have a chance to give a dictation or similar structured activity with the class.

Assist the the entire class, moving around helping individuals, pairs, and groups as necessary; assist teacher in demonstrating activities; help distribute and organize materials.

### In My Class Coaches Can Best Help By

Forming relationships with students so that students feel comfortable working with them and asking them questions.

### In My Class I Don't Want Coaches To

Interrupt students unnecessarily when they're engaged in an activity.

### Required Language Skills and or Qualifications

None

### Preferred Language Skills and or Qualifications

Spanish is helpful but not necessary. So is Chinese.

Depending on the make-up of the class, knowledge of other languages (Arabic, Burmese, Vietnamese) may also prove helpful.

### Special Needs and or Class Considerations or Challenges

Most of the students in this class did not attend school much in their home counties and struggle with literacy in their native language as well as in English.



# Project SHINE Class Report

**Start Time** 09:00

**Campus Mission**

**Teacher** Rita Moran

**Project Shine Contact Me By**

**Phone or E-Mail**

415-823-6909 ritamoran999@hotmail.com

**Students Contact Me By**

**Phone or E-Mail**

**Class** ESLN 3105

**Level** 1

**Start** 09:00 **End** 11:30

**Class Room** 321

**Coaches Needed**

<b>Monday</b>	No	<b>Thursday</b>	No	<b>Sunday</b>	No	<b>Maximum Coaches Per Day</b>	2
<b>Tuesday</b>	No	<b>Friday</b>	No			<b>Maximum Coaches Per Week</b>	2
<b>Wednesday</b>	No	<b>Saturday</b>	Yes			<b>Estimated Class Size</b>	40

Coaches can choose morning or afternoon shifts: 9:00 to 11:30, or 12:00 to 1:50. Maximum of 2 coaches per shift.

**In My Class Coaches Usually:**

Work with several students, one after another in a given class.

Assist with the entire class, moving around helping individuals as needed.

Work in a variety of modalities, depending on the need.

Might have a chance to give a dictation or similar structured activity with the class.

Coach students on pronunciation, conversation, handwriting (printing), and writing.

**In My Class Coaches Can Best Help By**

being friendly and supportive. Treating everyone with respect, enhancing students' confidence and feelings of dignity and self-esteem.

**In My Class I Don't Want Coaches To**

correct the students too much. At this point it is much more important to encourage them. Also, coaches need to be friendly and approachable, nonjudgmental.

**Required Language Skills and or Qualifications**

Good basic English--spoken and written. Kindness, friendliness.

**Preferred Language Skills and or Qualifications**

Excellent English--spoken and written. Some Spanish is helpful, but not required.

**Special Needs and or Class Considerations or Challenges**

There is a wide range of academic preparation in our class--from students with 3 years of schooling, to students with postgraduate degrees. All must be treated with respect.

# Project SHINE Class Report

Start Time 10:30

Campus Mission

Teacher Corcoran Clare

Project Shine Contact Me By

Phone or E-Mail

510-420-0128 Ccorcoran@ccsf.edu

Students Contact Me By

E-Mail

**Class ESLN 3010**

**Level Literacy Start 10:30 End 12:10**

Class Room 316

Coaches Needed

Monday	Yes	Thursday	Yes	Sunday	No	Maximum Coaches Per Day	2
Tuesday	Yes	Friday	Yes			Maximum Coaches Per Week	10
Wednesday	Yes	Saturday	No			Estimated Class Size	20

## In My Class Coaches Usually:

Might have a chance to give a dictation or similar structured activity with the class.

Assist with the entire class, moving around helping individuals as needed.

Work in a variety of modalities, depending on the need.

Might have a chance to develop and use their own materials.

Circulate to see if any students don't understand the task, or if any students need one to one help to complete the task. Chat with students before and after class if possible to establish rapport. Stand in front of the class with me to model activities, if the coach feels comfortable doing that. Sometimes lead the students the class in our routine introduction activities, such as reciting the alphabet, if the coach feels comfortable doing that.

## In My Class Coaches Can Best Help By

Getting to know the students, thus helping the students feel comfortable, and coaches becoming comfortable with looking at the students work and checking to see if they need help. If coaches have time after class to talk to me or ask questions that would be great. I want them to understand that many of the students in literacy classes either have never been to school, or have had a very bad experience with school when they were little, or just have only completed one to five years of school in the past. So some of them are really genuinely afraid of school and need time to get comfortable, and coaches really do help with that.

## In My Class I Don't Want Coaches To

So far, I have never had a shine coach do anything that I objected to. But I guess I would not want them to talk over me while I'm addressing the class, debate with me about my methods, scold the students, or create a distraction by joking or talking during a time when I am talking or when we need to be quiet. But if I make an error like I miss-spell something on the board or that sort of thing it is totally fine if the shine coach points it out. Sometimes when I'm teaching I don't keep track of everything and someone points out mistakes, and that is fine.

## Required Language Skills and or Qualifications

Must be able to read and spell in English pretty well, and also to admit if they don't know something. I think if a student assisted in literacy class often enough, it would improve their own spelling, if they wish to improve their spelling or reading skills. They must be able to read and spell in English pretty well, and also to admit if they don't know something. I think if a student assisted in literacy class often enough, it would improve their own spelling, if they wish to improve their spelling or reading skills. So they don't have to be experts, but they just need to be able to understand the task and help explain it to the students.

## Preferred Language Skills and or Qualifications

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## Project SHINE Class Report

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Patience, friendliness, Genuine interest in any aspect of teaching literacy. It is not necessary to speak a language besides English, but many of the students speak Spanish, and some speak Arabic, Portuguese, Vietnamese, or Chinese, so any of those languages or other languages would be helpful. Also some of the students speak indigenous Mexican or central American languages.

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### Special Needs and or Class Considerations or Challenges

Literacy class is generally for students who have never learned to read or write in their first language. Some of them do have some reading and writing skills but not very much. Others can read or write in a language that has a different alphabet than English so they need to take literacy in order to just learn the basics of the English alphabet and spelling system. Some students in literacy class don't even know how to write their own name. They spell it differently each time they write it. Others are pretty good at reading and writing but they want to learn English from the bottom up. Some of them speak English pretty well but don't read and write it at all. So we really have quite a variety but I just want to shine coach to understand that many of our students really don't understand any spoken English and have never learned to write in any language, so they are the ones who really benefit from having extra assistant teacher in the room

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# Project SHINE Class Report

**Campus Mission**

Teacher Carolyn Cox

Project Shine Contact Me By

Phone or E-Mail

(510) 684-7454 ccox2006@sbcglobal.net

Students Contact Me By

Phone or E-Mail

## Class ESLN 3020

**Level Literacy Start 10:30 End 12:10**

Class Room 318

**Coaches Needed**

<b>Monday</b>	No	<b>Thursday</b>	Yes	<b>Sunday</b>	No	Maximum Coaches Per Day	1
<b>Tuesday</b>	Yes	<b>Friday</b>	No			Maximum Coaches Per Week	2
<b>Wednesday</b>	Yes	<b>Saturday</b>	No			Estimated Class Size	12

any day is useful, but these have the heaviest attendance

**In My Class Coaches Usually:**

- Work with several students, one after another in a given class.
- Work with small groups.
- Assist with the entire class, moving around helping individuals as needed.
- Might have a chance to develop and use their own materials.

**In My Class Coaches Can Best Help By**

**In My Class I Don't Want Coaches To**

**Required Language Skills and or Qualifications**

Just basic English

**Preferred Language Skills and or Qualifications**

Spanish or Arabic

**Special Needs and or Class Considerations or Challenges**

Several of the students are seniors and sometimes progress is very slow.

# Project SHINE Class Report

**Campus Mission**

Teacher Lawrence Edwardson

Project Shine Contact Me By

Phone or E-Mail

415-328-5645 ledwards@ccsf.edu

Students Contact Me By

Phone or E-Mail

**Class ESLN 3500**

**Level 5**

**Start 10:30 End 12:10**

Class Room Room 367

**Coaches Needed**

<b>Monday</b>	Yes	<b>Thursday</b>	Yes	<b>Sunday</b>	No	Maximum Coaches Per Day	1
<b>Tuesday</b>	Yes	<b>Friday</b>	Yes			Maximum Coaches Per Week	5
<b>Wednesday</b>	Yes	<b>Saturday</b>	No			Estimated Class Size	25

On Friday class is in Computer Room 469 from 10:30 AM - 11:20 AM and then goes to Room 367

**In My Class Coaches Usually:**

- Might have a chance to develop and use their own materials.
- Work in a variety of modalities, depending on the need.
- Assist with the entire class, moving around helping individuals as needed.
- Might have a chance to give a dictation or similar structured activity with the class.
- Work with small groups.
- help students individually and the whole class

**In My Class Coaches Can Best Help By**

being proactive and helping where they see a need

**In My Class I Don't Want Coaches To**

speak to students at the same time I am speaking to the whole class.

**Required Language Skills and or Qualifications**

Englsh

**Preferred Language Skills and or Qualifications**

Spanish or Chinese helpful but not required.

**Special Needs and or Class Considerations or Challenges**

# Project SHINE Class Report

**Start Time** 12:00

**Campus Mission**

**Teacher** Rita Moran

**Project Shine Contact Me By**

**Phone or E-Mail**

415-823-6909 ritamoran999@hotmail.com

**Students Contact Me By**

**Phone or E-Mail**

**Class ESLN 3105**

**Level 1**

**Start 12:00 End 13:50**

**Class Room** 321

**Coaches Needed**

<b>Monday</b>	No	<b>Thursday</b>	No	<b>Sunday</b>	No	<b>Maximum Coaches Per Day</b>	2
<b>Tuesday</b>	No	<b>Friday</b>	No			<b>Maximum Coaches Per Week</b>	2
<b>Wednesday</b>	No	<b>Saturday</b>	Yes			<b>Estimated Class Size</b>	40

Coaches can choose morning or afternoon shifts: 9:00 to 11:30, or 12:00 to 1:50. Maximum of 2 coaches per shift.

**In My Class Coaches Usually:**

Work with several students, one after another in a given class.

Might have a chance to give a dictation or similar structured activity with the class.

Work in a variety of modalities, depending on the need.

Assist with the entire class, moving around helping individuals as needed.

Coach students on pronunciation, conversation, handwriting (printing), and writing.

**In My Class Coaches Can Best Help By**

being friendly and supportive. Treating everyone with respect, enhancing students' confidence and feelings of dignity and self-esteem.

**In My Class I Don't Want Coaches To**

correct the students too much. At this point it is much more important to encourage them. Also, coaches need to be friendly and approachable, nonjudgmental.

**Required Language Skills and or Qualifications**

Good basic English--spoken and written. Kindness, friendliness.

**Preferred Language Skills and or Qualifications**

Excellent English--spoken and written. Some Spanish is helpful, but not required.

**Special Needs and or Class Considerations or Challenges**

There is a wide range of academic preparation in our class--from students with 3 years of schooling, to students with postgraduate degrees. All must be treated with respect.

# Project SHINE Class Report

**Start Time** 12:30

**Campus Mission**

**Teacher** Lawrence Edwardson

**Project Shine Contact Me By**

**Phone or E-Mail**

415-328-5645 ledwards@ccsf.edu

**Students Contact Me By**

**Phone or E-Mail**

**Class** ESLN 3780

**Level** 7-8

**Start** 12:30 **End** 14:10

**Class Room** Room 367

**Coaches Needed**

<b>Monday</b>	Yes	<b>Thursday</b>	No	<b>Sunday</b>	No	<b>Maximum Coaches Per Day</b>	1
<b>Tuesday</b>	Yes	<b>Friday</b>	No			<b>Maximum Coaches Per Week</b>	2
<b>Wednesday</b>	No	<b>Saturday</b>	No			<b>Estimated Class Size</b>	20

**In My Class Coaches Usually:**

Work with small groups.

Might have a chance to give a dictation or similar structured activity with the class.

Assist with the entire class, moving around helping individuals as needed.

Work in a variety of modalities, depending on the need.

Might have a chance to develop and use their own materials.  
help students individually and the whole class

**In My Class Coaches Can Best Help By**

being proactive and helping where they see a need

**In My Class I Don't Want Coaches To**

speak to students at the same time I am speaking to the whole class.

**Required Language Skills and or Qualifications**

English

**Preferred Language Skills and or Qualifications**

Spanish or Chinese may be helpful but not required.

**Special Needs and or Class Considerations or Challenges**

# Project SHINE Class Report

## Campus Mission

Teacher Helen Fraser

Project Shine Contact Me By

E-Mail

920-6000

hfraser@ccsf.edu

Students Contact Me By

E-Mail

## Class ESLN 3120

Level 1-2

Start 12:30 End 14:10

Class Room 322

### Coaches Needed

Monday	Yes	Thursday	Yes	Sunday	No	Maximum Coaches Per Day	1
Tuesday	Yes	Friday	Yes			Maximum Coaches Per Week	3
Wednesday	Yes	Saturday	No			Estimated Class Size	25

no preference

### In My Class Coaches Usually:

Work with several students, one after another in a given class.

Work with small groups.

Assist with the entire class, moving around helping individuals as needed.

Work in a variety of modalities, depending on the need.

move through the classroom, making sure students understand the activities and getting them moving if they don't. They also help with a smaller group of higher or lower students while I work with the others. My coaches almost always have a lot of fun, too!

### In My Class Coaches Can Best Help By

being flexible and patient! Sometimes they have to sit through explanations and demonstrations and not be tempted to help students or text on their phones, instead to listen to my instructions so that they then know how to help.

### In My Class I Don't Want Coaches To

talk when I'm talking/teaching or to have their phones out at any time (unless translating a word for a student).

### Required Language Skills and or Qualifications

Fluent English speakers please, no ESL students.

### Preferred Language Skills and or Qualifications

Chinese or Arabic speakers are welcome!  
Spanish is great, too, but I also speak Spanish.

### Special Needs and or Class Considerations or Challenges



# Project SHINE Class Report

**Campus Mission**

Teacher Mauro Garcia

Project Shine Contact Me By

E-Mail

111-111-1111 mgarcia@ccsf.edu

Students Contact Me By

E-Mail

**Class Lib Lab**

**Level Multi**

**Start 12:30 End 14:30**

Class Room Library

**Coaches Needed**

Monday	Yes	Thursday	Yes	Sunday	No	Maximum Coaches Per Day	1
Tuesday	Yes	Friday	No			Maximum Coaches Per Week	4
Wednesday	Yes	Saturday	No			Estimated Class Size	5

**In My Class Coaches Usually:**

Work with one or two students individually all semester.

Work with small groups.

Work in a variety of modalities, depending on the need.

Work with one or two students with a variety of needs and levels

**In My Class Coaches Can Best Help By**

**In My Class I Don't Want Coaches To**

**Required Language Skills and or Qualifications**

Strong English skills

**Preferred Language Skills and or Qualifications**

Spanish helpful

**Special Needs and or Class Considerations or Challenges**

Can work independently

# Project SHINE Class Report

Start Time 16:00

Campus Mission

Teacher Mauro Garcia

Project Shine Contact Me By

E-Mail

111-111-1111 mgarcia@ccsf.edu

Students Contact Me By

E-Mail

**Class Lib lab**

**Level Multi**

**Start 16:00 End 18:00**

Class Room Library

Coaches Needed

Monday	Yes	Thursday	Yes	Sunday	No	Maximum Coaches Per Day	1
Tuesday	Yes	Friday	No			Maximum Coaches Per Week	4
Wednesday	Yes	Saturday	No			Estimated Class Size	5

**In My Class Coaches Usually:**

Work in a variety of modalities, depending on the need.

Work with small groups.

Work with one or two students individually all semester.

Work with one or two students with a variety of needs and levels

**In My Class Coaches Can Best Help By**

**In My Class I Don't Want Coaches To**

**Required Language Skills and or Qualifications**

Strong English skills

**Preferred Language Skills and or Qualifications**

Spanish helpful

**Special Needs and or Class Considerations or Challenges**

Able to work independently

# Project SHINE Class Report

**Start Time** 19:00

**Campus Mission**

**Teacher** Octavio Alvarez

**Project Shine Contact Me By**

**E-Mail**

(415) 267-6532 oalvarez@ccsf.edu

**Students Contact Me By**

**E-Mail**

## Class ESLN 3010

**Level Literacy Start 19:00 End 21:00**

**Class Room** 318

**Coaches Needed**

<b>Monday</b>	Yes	<b>Thursday</b>	No	<b>Sunday</b>	No	<b>Maximum Coaches Per Day</b>	2
<b>Tuesday</b>	Yes	<b>Friday</b>	No			<b>Maximum Coaches Per Week</b>	4
<b>Wednesday</b>	No	<b>Saturday</b>	No			<b>Estimated Class Size</b>	20

**In My Class Coaches Usually:**

Work with several students, one after another in a given class.

Assist with the entire class, moving around helping individuals as needed.

Work with small groups.

Might have a chance to develop and use their own materials.

Work in a variety of modalities, depending on the need.

Check student progress and help as needed.

In literacy class, coaches may be asked to help a student or a group of students for much of a particular class session.

**In My Class Coaches Can Best Help By**

helping as needed - giving clues (and scaffolding) before outright providing answers.

Answering student questions and being cognizant of instances of their own non-standard English use. Or asking when unsure.

**In My Class I Don't Want Coaches To**

sit around like another student or participate as though they were a student. Obviously, they know the answers to the questions I'm asking the class, but they should let students try to answer questions.

**Required Language Skills and or Qualifications**

N/A

**Preferred Language Skills and or Qualifications**

Spanish may be helpful.

Vietnamese would be very helpful.

Chinese (Cantonese preferred, Mandarin ok) and French could be helpful :)

**Special Needs and or Class Considerations or Challenges**

N/A

# Project SHINE Class Report

**Campus Mission**

Teacher Corcoran Clare

Project Shine Contact Me By

Phone or E-Mail

510-420-0128 Ccorcoran@ccsf.edu

Students Contact Me By

E-Mail

**Class ESLN 3010**
**Level Literacy Start 19:00 End 21:10**

Class Room 318

**Coaches Needed**

Monday	No	Thursday	Yes	Sunday	No	Maximum Coaches Per Day	3
Tuesday	No	Friday	No			Maximum Coaches Per Week	6
Wednesday	Yes	Saturday	No			Estimated Class Size	20

**In My Class Coaches Usually:**

Might have a chance to develop and use their own materials.

Work in a variety of modalities, depending on the need.

Assist with the entire class, moving around helping individuals as needed.

Might have a chance to give a dictation or similar structured activity with the class.

Circulate to see if any students don't understand the task, or if any students need one to one help to complete the task. Chat with students before and after class if possible to establish rapport. Stand in front of the class with me to model activities, if the coach feels comfortable doing that. Sometimes lead the students the class in our routine introduction activities, such as reciting the alphabet, if the coach feels comfortable doing that.

**In My Class Coaches Can Best Help By**

Getting to know the students, thus helping the students feel comfortable, and coaches becoming comfortable with looking at the students work and checking to see if they need help. If coaches have time after class to talk to me or ask questions that would be great. I want them to understand that many of the students in literacy classes either have never been to school, or have had a very bad experience with school when they were little, or just have only completed one to five years of school in the past. So some of them are really genuinely afraid of school and need time to get comfortable, and coaches really do help with that.

**In My Class I Don't Want Coaches To**

So far, I have never had a shine coach do anything that I objected to. But I guess I would not want them to talk over me while I'm addressing the class, debate with me about my methods, scold the students, or create a distraction by joking or talking during a time when I am talking or when we need to be quiet. But if I make an error like I miss-spell something on the board or that sort of thing it is totally fine if the shine coach points it out. Sometimes when I'm teaching I don't keep track of everything and someone points out mistakes, and that is fine.

**Required Language Skills and or Qualifications**
**Preferred Language Skills and or Qualifications**
**Special Needs and or Class Considerations or Challenges**

# Project SHINE Class Report

Campus Ocean

Start Time 08:30

Campus Ocean

Teacher David Frasca

Project Shine Contact Me By

E-Mail

415-239-3206 dfrasca@ccsf.edu

Students Contact Me By

E-Mail

**Class ESLN 3300**

**Level 3**

**Start 08:30 End 10:30**

Class Room MUB 370

**Coaches Needed**

<b>Monday</b>	Yes	<b>Thursday</b>	Yes	<b>Sunday</b>	No	<b>Maximum Coaches Per Day</b>	1
<b>Tuesday</b>	Yes	<b>Friday</b>	Yes			<b>Maximum Coaches Per Week</b>	5
<b>Wednesday</b>	Yes	<b>Saturday</b>	No			<b>Estimated Class Size</b>	30

Friday may be multilevel

**In My Class Coaches Usually:**

- Work with one or two students individually all semester.
- Work with several students, one after another in a given class.
- Work with small groups.
- Assist with the entire class, moving around helping individuals as needed.
- Work in a variety of modalities, depending on the need.
- have fun.

**In My Class Coaches Can Best Help By**

make learning fun.

**In My Class I Don't Want Coaches To**

make learning not fun!

**Required Language Skills and or Qualifications**

**Preferred Language Skills and or Qualifications**

**Special Needs and or Class Considerations or Challenges**

# Project SHINE Class Report

**Start Time** 08:40

**Campus** Ocean

**Teacher** Danny Lai

(818)245-5246 danolai@yahoo.com

**Project Shine Contact Me By**

**Phone**

**Students Contact Me By**

**Phone**

**Class** ESLN3350

**Level** 3-4

**Start** 08:40 **End** 11:00

**Class Room** MUB370

**Coaches Needed**

<b>Monday</b>	Yes	<b>Thursday</b>	Yes	<b>Sunday</b>	No	<b>Maximum Coaches Per Day</b>	2
<b>Tuesday</b>	Yes	<b>Friday</b>	No			<b>Maximum Coaches Per Week</b>	8
<b>Wednesday</b>	Yes	<b>Saturday</b>	No			<b>Estimated Class Size</b>	50

**In My Class Coaches Usually:**

Assist with the entire class, moving around helping individuals as needed.

Might have a chance to give a dictation or similar structured activity with the class.  
help the students, assist in test administration, help engage with the students

**In My Class Coaches Can Best Help By**

helping where I can't (big class, little time) be everywhere else at once

**In My Class I Don't Want Coaches To**

pull students out of class for 1-on-1's

**Required Language Skills and or Qualifications**

I'll take anyone you have. =)

**Preferred Language Skills and or Qualifications**

Chinese, Spanish, Vietnamese speaking but not mandatory

**Special Needs and or Class Considerations or Challenges**

One student is a burn victim (face) and cannot see so well.

# Project SHINE Class Report

Campus Ocean

Teacher Meegan Vaughn

Project Shine Contact Me By

E-Mail

415-452-5810 mrivera@ccsf.edu

Students Contact Me By

E-Mail

**Class ESLN 3150**

**Level 1/2**

**Start 08:40 End 11:00**

Class Room MUB 250

## Coaches Needed

Monday	Yes	Thursday	Yes	Sunday	No	Maximum Coaches Per Day	2
Tuesday	Yes	Friday	No			Maximum Coaches Per Week	8
Wednesday	Yes	Saturday	No			Estimated Class Size	45

There is possibly a different teacher for Thursday (Mine Suer), but it's TBD.

## In My Class Coaches Usually:

Work with several students, one after another in a given class.

Work with small groups.

Assist with the entire class, moving around helping individuals as needed.

Might have a chance to develop and use their own materials.

Might have a chance to give a dictation or similar structured activity with the class.

Circulate around the room to help students who are asking questions, or partner up with a student or two who need extra help.

## In My Class Coaches Can Best Help By

Be a model for English use and use only English with everyone. Ask a lot of questions.

## In My Class I Don't Want Coaches To

Use a language other than English except for particular circumstances.

## Required Language Skills and or Qualifications

Using English, asking questions, modeling active student behavior.

## Preferred Language Skills and or Qualifications

## Special Needs and or Class Considerations or Challenges

# Project SHINE Class Report

Start Time 11:10

Campus Ocean

Teacher Mine Suer

Project Shine Contact Me By

Phone or E-Mail

(650) 921-3823 msuer@ccsf.edu

Students Contact Me By

E-Mail

**Class ESLA 310**

**Level 7-8**

**Start 11:10 End 13:20**

Class Room SCIE 191/SCI E310

**Coaches Needed**

Monday	Yes	Thursday	No	Sunday	No	Maximum Coaches Per Day	1
Tuesday	No	Friday	No			Maximum Coaches Per Week	2
Wednesday	Yes	Saturday	No			Estimated Class Size	25

**In My Class Coaches Usually:**

Work with several students, one after another in a given class.

Work with small groups.

Assist with the entire class, moving around helping individuals as needed. uses English only but can use the mother tongue of the student(s) to explain a concept,a word, phrase or idiom.

**In My Class Coaches Can Best Help By**

walk around and interact with students as needed, answer individual or group questions, and participate in class activities.

**In My Class I Don't Want Coaches To**

translate everything or do any of the work on behalf of the students.

**Required Language Skills and or Qualifications**

**Preferred Language Skills and or Qualifications**

Chinese  
Spanish

**Special Needs and or Class Considerations or Challenges**



# Project SHINE Class Report

Start Time 13:10

Campus Ocean

Teacher Carla Crocomo

Project Shine Contact Me By

E-Mail

(415) 452-5101 ccrocomo@ccsf.edu

Students Contact Me By

E-Mail

**Class ESLN 3150**

**Level 1-2**

**Start 13:10 End 15:10**

Class Room ART 311

**Coaches Needed**

Monday	Yes	Thursday	Yes	Sunday	No	Maximum Coaches Per Day	2
Tuesday	Yes	Friday	No			Maximum Coaches Per Week	8
Wednesday	Yes	Saturday	No			Estimated Class Size	40

**In My Class Coaches Usually:**

- Work with one or two students individually all semester.
- Work with several students, one after another in a given class.
- Work with small groups.
- Assist with the entire class, moving around helping individuals as needed.
- Work in a variety of modalities, depending on the need.
- Might have a chance to develop and use their own materials.
- Might have a chance to give a dictation or similar structured activity with the class.

**In My Class Coaches Can Best Help By**

**In My Class I Don't Want Coaches To**

**Required Language Skills and or Qualifications**

Chinese

**Preferred Language Skills and or Qualifications**

Chinese, proficient in basic English skills (including speaking)

**Special Needs and or Class Considerations or Challenges**

class room might change

# Project SHINE Class Report

Campus Ocean

Teacher Lia Smith

Project Shine Contact Me By

Phone or E-Mail

415-452-5184 ljsmith@ccsf.edu

Students Contact Me By

Phone or E-Mail

## Class ESLA 3180

## Level Acad Tr Start 13:10 End 15:20

Class Room Arts 312

### Coaches Needed

Monday	No	Thursday	Yes	Sunday	No	Maximum Coaches Per Day	1
Tuesday	Yes	Friday	No			Maximum Coaches Per Week	3
Wednesday	No	Saturday	No			Estimated Class Size	25

On Thursday, I can take one coach.

On Tuesday, I can take two coaches.

### In My Class Coaches Usually:

Work with several students, one after another in a given class.

Work with small groups.

Work in a variety of modalities, depending on the need.

#### Other

...are physically active; work independently; have professional goals; connect with students; work with different students on different days (spread themselves around)

Project Shine Coaches will serve as "bridges" for my co-teacher (SI Leader); Coaches will also be responsible for orienting new students

### In My Class Coaches Can Best Help By

...understanding who the students are and what they need; being confident about their abilities and being interested in growing professionally and personally

### In My Class I Don't Want Coaches To

...offer to help me, the instructor, or be my assistant; be on their cell phones; give answers to students....I want coaches to guide students to think for themselves; socialize with other coaches or my co-teacher during class (breaks, before and after totally okay)

### Required Language Skills and or Qualifications

none

### Preferred Language Skills and or Qualifications

none

### Special Needs and or Class Considerations or Challenges

Open enrollment is hard on everyone psychologically and emotionally.

Coaches need to be happy working with strangers, day after day.

# Project SHINE Class Report

Start Time 18:10

Campus Ocean

Teacher Susan Fung

(111) 111-1111 sfung@ccsf.edu

Project Shine Contact Me By

E-Mail

Students Contact Me By

E-Mail

**Class ESLN 3150**

**Level Low 1-2 Start 18:10 End 20:30**

Class Room MUB 250

**Coaches Needed**

Monday	Yes	Thursday	Yes	Sunday	No	Maximum Coaches Per Day	1
Tuesday	Yes	Friday	No			Maximum Coaches Per Week	4
Wednesday	Yes	Saturday	No			Estimated Class Size	20

**In My Class Coaches Usually:**

Assist with the entire class, moving around helping individuals as needed.

Work in a variety of modalities, depending on the need.

Work with small groups.

Work with one or two students individually all semester.

**In My Class Coaches Can Best Help By**

**In My Class I Don't Want Coaches To**

**Required Language Skills and or Qualifications**

**Preferred Language Skills and or Qualifications**

**Special Needs and or Class Considerations or Challenges**

# Project SHINE Class Report

Campus Off Campus

Start Time 09:00

Campus Off Campus

Teacher Kelley O'neil Annis

Project Shine Contact Me By

Phone or E-Mail

(415) 317-4430 kelley216@yahoo.com

Students Contact Me By

E-Mail

**Class VESL**

**Level 1-2**

**Start 09:00 End 10:40**

Class Room 210

Off Campus Address

1850 Mission Street

Coaches Needed

Monday	Yes	Thursday	No	Sunday	No	Maximum Coaches Per Day	1
Tuesday	Yes	Friday	No			Maximum Coaches Per Week	3
Wednesday	Yes	Saturday	No			Estimated Class Size	16

In My Class Coaches Usually:

Work with one or two students individually all semester.

Work with several students, one after another in a given class.

Assist with the entire class, moving around helping individuals as needed.

Work in a variety of modalities, depending on the need.

Might have a chance to develop and use their own materials.

Might have a chance to give a dictation or similar structured activity with the class.  
work with students to help them keep up with the class.

In My Class Coaches Can Best Help By

being flexible

In My Class I Don't Want Coaches To

be lazy

Required Language Skills and or Qualifications

Preferred Language Skills and or Qualifications

Chinese

Spanish

Special Needs and or Class Considerations or Challenges

# Project SHINE Class Report

Start Time 19:00

Campus Off Campus

Teacher David Frasca

Project Shine Contact Me By

E-Mail

415-239-3206 dfrasca@ccsf.edu

Students Contact Me By

E-Mail

**Class ESLF 5345**

**Level 3-4**

**Start 19:00 End 21:20**

Class Room Family Connections

Off Campus Address

2565 San Bruno Ave

Coaches Needed

Monday No

Tuesday Yes

Wednesday No

Thursday Yes

Friday No

Saturday No

Sunday No

Maximum Coaches Per Day 2

Maximum Coaches Per Week 4

Estimated Class Size 20

**In My Class Coaches Usually:**

Work in a variety of modalities, depending on the need.

Assist with the entire class, moving around helping individuals as needed.

Work with small groups.

Work with several students, one after another in a given class.

Work with one or two students individually all semester.  
have fun.

**In My Class Coaches Can Best Help By**

make learning fun.

**In My Class I Don't Want Coaches To**

make learning not fun!

**Required Language Skills and or Qualifications**

**Preferred Language Skills and or Qualifications**

chinese/spanish helpful

**Special Needs and or Class Considerations or Challenges**

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# Project SHINE Class Report

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